

**SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360
TELEPHONE (717) 428-1413 FAX (717) 428-2957

JANUARY 3, 2022

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA, 17360) at 9:00 AM on January 3, 2022, for the purpose of Organization for 2022, as well as any other business coming before the Board.

The members present were Mr. Tommy L. Wolfe, Mr. John Patrick Rieder, and Mr. Curtis L Ferree, Jr.

Attorney John D. Miller, Jr. (MPL Law Firm, LLP), Mr. David M. Davidson, Jr. (C. S. Davidson, Inc.), Mrs. Tammy Ream (Secretary/Treasurer) and the following Township residents and interested parties also attended the meeting: Mr. Tom Shelley, and Mr. Alan Diehl (Jacobus Lions Club).

Pledge of Allegiance.

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approved today's agenda as presented. A vote of the Board was unanimous.

The following newly elected members were recognized: Mr. Curtis L Ferree, Jr. Supervisor; Mr. Max K Allison, Auditor; Mrs. Vicke Allison, Tax Collector; and Stephen Paulus, Constable.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree Jr seconded to elect Mr. Tommy L. Wolfe as **Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Wolfe abstaining.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree Jr seconded to elect Mr. John Patrick Rieder **Vice-Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Rieder abstaining.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree Jr seconded to retain the same **Benefits for all Full-Time Township Employees**. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mrs. Tammy L. Ream as **Township Secretary/Treasurer** and to **Establish Compensation** for the **Township Secretary / Treasurer** at \$50,000 per year with **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mrs. Tammy L. Ream as the **Township Right to Know Officer**. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mrs. Carol R. Sechrist as **Full-Time Assistant Secretary / Treasurer**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to **Establish Compensation** for the **Full-Time Assistant Secretary / Treasurer** at \$27.00 per hour with **Benefits** as previously established for Full-time Township Employees. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to adopt **Resolution #2022-01 to Designate Peoples Bank as Depository** for Township funds. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved and Mr. John Patrick Rieder seconded to increase the **Treasurer's Bond Limit** to \$4,000,000 for 2022. The vote of the Board was unanimous. (A copy of the Bond will be filed with the Board of Auditors.)

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as **Voting Delegate to the 2022 State Convention.** The vote of the Board resulted in two ayes, with Mr. John Patrick Rieder abstaining. NOTE: Supervisors and the Secretary/Treasurer may attend the State Convention. Attendees may be reimbursed for the following expenses: Registration Fees, Lodging, Meals and Mileage. Township Employees may be compensated at their normal hourly/salary rate while attending the convention.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Barry L. Sweitzer as **Full-Time Township Employee/Road Foreman.** Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr to **Establish Compensation** for Mr. Barry L. Sweitzer at \$27.25 an hour with **Benefits** as previously established for Full-Time employees. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Tommy L. Wolfe as **Road Master/Full-Time Township Employee/Assistant Road Foreman.** The vote of the Board resulted in two ayes with Mr. Wolfe abstaining.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to request the Board of Auditors **Establish Compensation** for the **Road Master/Full-Time Township Employee/Assistant Road Foreman** at \$25.50 an hour with **Benefits** as previously established for Full-Time Township Employees. The vote of the Board resulted in two ayes with Mr. Wolfe abstaining. **(On January 4, 2022, the Board of Auditors approved Mr. Wolfe's compensation at \$25.50 per hour.)**

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Adam E. Sweitzer as **Road Master/Full-Time Township Employee.** The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to **Establish Compensation** for the **Road Master/Full-Time Township Employee** at \$24.50 an hour with **Benefits** as previously established for Full-Time Township employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to appoint Mr. John Patrick Rieder as **Road Master/Part-Time Township Employee.**

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to request that the Board of Auditors **Establish Compensation** for Mr. Rieder at \$20.00 an hour. The vote of the Board resulted in two ayes with Mr. Rieder abstaining. **(On January 4, 2022, the Board of Auditors approved Mr. Rieder's compensation at \$20.00 per hour.)**

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Curtis L Ferree, Jr as **Road Master/Part-Time Township Employee.**

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to request that the Board of Auditors **Establish Compensation** for Mr. Ferree at \$20.00 an hour. The vote of the Board resulted in two ayes with Mr. Ferree abstaining. **(On January 4, 2022, the Board of Auditors approved Mr. Ferree's compensation at \$20.00 per hour.)**

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Curtis Ferree, Sr as **Part-Time Township Employee with a CDL License.** The vote of the Board resulted in two ayes with Mr. Curtis L Ferree, Jr abstaining.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to **Establish Compensation** at \$20.50 an hour for snow removal/ice control and \$20.00 an hour for all other work. The vote of the Board resulted in two ayes with Mr. Curtis L Ferree, Jr abstaining.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to appoint the following individuals as **Part-Time Township Employees for Snow Removal** all holding a CDL. Mr. Paul Beck, Mr. Mark Diehl, and Mr. Tom Frantz and to **Establish Compensation** at \$20.50 per hour for snow removal/ice control. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Tommy L. Wolfe and Mrs. Tammy L. Ream as **Designated Employer Representatives** to the **Wellspan Occupational Health/CDL Consortium.** The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to retain Attorney John D. Miller, Jr. / MPL Law Firm, LLP as **Legal Counsel** for the Township.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to **Establish Compensation** for Attorney Miller at \$160.00 per hour with a paralegal rate of \$115.00 an hour. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. David M. Davidson, Jr. / C. S. Davidson, Inc. as **Township Engineer.**

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to approve the **Compensation** as provided for in the current Contract. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to appoint Adam Smith / C. S. Davidson Inc. as the Township's **Floodplain Administrator** and to reaffirm Compensation as set forth in the Township Fee Schedule. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. David Brown / Gordon L. Brown & Associates Inc. as **Sewage Enforcement Officer** and to reaffirm compensation as set forth in the Township Fee Schedule. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to appoint South Penn Code Consultants LLC (Mr. Keith Hunnings, Mr. Eric Swiger, and Mr. Jeremy Kerstetteras) as **Alternate Sewage Enforcement Officers** and to reaffirm **Compensation** as set forth in the Township Fee Schedule. The vote of the Board was unanimous.

NOTE: The Alternate Sewage Enforcement Officer will enforce the On-Lot Management System.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint York County Planning Commission as **Planning Consultant** for the Township. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to retain Mr. Edward Lehman as **Part-Time Zoning Officer**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to **Establish Compensation** at \$25.10 an hour for the **Part-Time Zoning Officer** conditioned upon Mr. Lehman complying with Township regulations. The vote of the Board was unanimous.

NOTE: Mr. Lehman is also reimbursed mileage for the use of a personal vehicle at the applicable Federal Rate.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to approve ***Resolution #2022-02*** to appoint Mr. Shawn Strausbaugh / Code Administrators, Inc. as **Building Code Official**, to appoint Jason L. Stevens / Code Administrators Inc. as **Alternate Building Code Official**, to designate Code Administrators, Inc. as **Code Administrators/Construction Code Official**, and to set the **Fees/Compensation Established** per the current contract. The vote of the Board was unanimous.

As per the recommendation of the Springfield Township, York County, Sewer Authority (STYCSA), Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L. Wolfe seconded to appoint Mrs. Angela Fowler as **Part-Time Office Manager for the STYCSA**. The vote of the Board resulted in two ayes with Mr. John Patrick Rieder abstaining.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to establish Mrs. Fowler's **Compensation** at \$43,884.00 per year plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board resulted in two ayes with Mr. John Patrick Rieder abstaining.

NOTE: Mrs. Fowler is also reimbursed mileage for the use of a personal vehicle at the applicable Federal Rate. All payroll expenses relative to the STYCSA's Office Manager will be billed to and reimbursed by STYCSA.

Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Kim Erdman as **Animal Control Officer**.

Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr to **Establish Compensation** as provided for in the **Job Description / Contract**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Barry Sweitzer as **Chairman** of the **Vacancy Board**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint John Patrick Rieder as **Representative** to the **York Adams Tax Bureau**. The vote of the Board was unanimous. Mr. John Patrick Rieder moved, and Mr. Tommy L Wolfe seconded to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as the **Voting Delegate** to the **York County Tax Collection Committee**. The vote of the Board was unanimous. Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Tommy L. Wolfe as **Representative** to the **Local Government Advisory Committee**. The vote of the Board was unanimous. Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint the Springfield Township Planning Commission Members to serve as **Alternates**. The vote of the Board was unanimous. (Meeting attendance is limited to the Representative plus any two Alternates.)

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Tommy L. Wolfe as **Representative** to the **Local Government Committee to the York County Planning Committee**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Tommy L. Wolfe as **Representative** to the **York County Regional Chesapeake Bay Pollutant Reduction Plan Regional Committee**. The vote of the Board was unanimous. Mr. Tommy L Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as **Representative** to the **York County Storm Water Authority Local Government Committee**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. John Krone, Jr and Mr. Jeremiah Main to the **Loganville – Springfield Zone Emergency Management Agency**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to reappoint Mr. Stan Escher to a three (3) year term on the **Zoning Hearing Board**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to reappoint Attorney Victor Neubaum (Malone & Neubaum) as **Legal Counsel** for the **Zoning Hearing Board** and to **Establish Compensation** for Mr. Neubaum at \$160 an hour with a paralegal rate of \$115 an hour. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to reappoint Mr. David Neuberger to a four (4) year term on the **Planning Commission**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to reappoint Mr. Michael Hanson to a four (4) year term on the Planning Commission. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Clifford Tinsley to a one (1) year term on the Planning Commission to complete the remaining term vacated by Mr. Curtis L Ferree, Jr. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to reaffirm Mr. Tommy L. Wolfe as the "Supervisor" member on the Springfield Township Agricultural Area Advisory Committee. The vote of the Board was unanimous. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reaffirm Mrs. Nancy Mummert as a "Farmer" member on the Springfield Township Agricultural Area Advisory Committee. The vote of the Board was unanimous. Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to reaffirm Mrs. Joyce Bupp as a "Farmer" member on the Springfield Township Agricultural Area Advisory Committee. The vote of the Board was unanimous. Mr. Curtis Ferree, Jr moved, and Mr. John Patrick Rieder seconded to reaffirm Mr. Mervin Hertzler as a "Farmer" member on the Springfield Township Agricultural Area Advisory Committee. The vote of the Board was unanimous.

There are currently 2 vacancies on the Springfield Township, York County, Sewer Authority (STYCSA). The secretary did contact Logan's Reserve and Seneca Ridge HOA to see if anyone was interested. Mr. Tommy L Wolfe suggested contacting Logan Greens as well.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to retain the PA State Police as Police for the Township. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to execute the Agreements with the Local Fire Companies with a total annual donation of \$65,000 for 2022. The vote of the Board was unanimous.

After a brief discussion, Mr. John Patrick Rieder moved, and Mr. Tommy L Wolfe seconded to table the execution of the Agreements with Local Emergency Medical Service Providers until the special meeting can be held with the Ambulance Services. The vote of the Board was unanimous.

After reviewing the 2022 calendar, Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to schedule regular monthly Meeting Dates for 2022 as follows: at 7:00 PM on February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, December 5, and at 9:00 AM on December 27. All meetings will be held in the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360). The vote of the Board was unanimous.

This concluded the 2022 Organization portion of the meeting.

CONSIDER RESOLUTION TO ADOPT FEE SCHEDULE

After a brief discussion Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve **Resolution #2022-03**. This Resolution adopts a new Fee Schedule developed by Attorney John Miller so all Township Fees except Building Code Fees would be in one place. The vote of the Board was unanimous.

CONSIDER RESOLUTION FOR DECLARATION OF EMERGENCY

Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr seconded to approve *Resolution #2022-04* Declaration of Emergencies. This resolution stipulates types of emergencies to be declared and who can declare an emergency. The vote of the Board was unanimous.

CONSIDER RESOLUTION FOR SUPPLEMENTAL APPROPRIATIONS FOR THE 2022 BUDGET

After a brief discussion regarding making purchases using American Rescue Plan Act (ARPA) Funds, Attorney Miller explained several scenarios where the ARPA funds could be spent. Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve *Resolution #2022-05* as a Supplemental Appropriations for the 2022 Budget. The vote of the Board was unanimous.

CONSIDER RESOLUTION FOR COVID POLICY

Attorney John Miller presented an updated COVID Policy regarding wages paid for anyone who is ill or needs to be tested for COVID symptoms, sanitizing the office area, wearing of masks. A brief discussion was held regarding masks. Attorney Miller will adjust the policy per the suggestions. This item is tabled until the February 14, 2022, meeting.

RESOLUTION TO RECOGNIZE GERALD P MAENNER

Mr. Maenner recently passed away. Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve *Resolution #2022-06* to Recognize Gerald P Maenner for his 25 years of service to the Springfield Township, York County, Sewer Authority.

AMBULANCE SERVICES

Mr. Tommy L Wolfe stated the requested reports have not yet been received from Tri-Community Ambulance. A Work Session will be held inviting all the Ambulance Services that provide EMS coverage to Springfield Township. The Work Session will be advertised to be held on Tuesday, February 8, 2022, at 7:00 PM at the Administration Building.

DALLASTOWN AREA SCHOOL DISTRICT

Nothing new to report.

LOGANVILLE FIRE BOXES

The Loganville Fire Company made some changes to update the company fire boxes. Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to authorize Mr. Tommy L Wolfe to sign off on the fire box changes subject to the expertise and knowledge of the Loganville Fire Chief. A vote of the Board was unanimous. In response to Mr. Ferree's question, Attorney Miller stated the Township needs to sign off on the changes.

LOGANVILLE FIRE COMPANY NON-EMERGENCY EVENTS

Tammy Ream, President of Loganville Fire Company presented a list of non-emergency events the Fire Company may participate in throughout 2022. This list is presented to Loganville Borough due to Worker's Compensation Coverage. Some of these events may take place in Springfield Township. Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve the list as provided. Any additional events that come up throughout the year will need to be considered at a meeting.

HOLLOW CREEK GREENWAY CROSSING

Mr. Dave Davidson stated there is nothing new to present.

PROPOSED ADDITION TO SHOP BUILDING

Mr. Tommy L Wolfe stated he wanted to wait to discuss until Mr. Curtis L Ferree, Jr was on the Board. A brief discussion was held on ideas for the addition. Plans include 40x50 addition, new roof, new siding, 24x14 overhead door, existing opening between buildings, very little sitework in the back. No stormwater plans needed. Cost estimate: Addition \$355,000, New roof & siding \$190,000=\$545,000. Include drains in the floor. Mr. Tom Shelley stated not to wait too long because construction costs likely will not be any lower. Mr. Davidson will send a drawing by the February meeting.

STORMWATER PIPE-SALEM COURT/SCHOOL ROAD/SWEITZER COURT

Nothing new to report.

STORMWATER ORDINANCE

Nothing new to report.

ZONING ORDINANCE AMENDMENTS

Mr. David Davidson discussed the Planning Code amendments sent out by MPL regarding MPC. We have been allowed to hold 10% over the cost estimate. Now with the new guidelines, we will need to need to keep track of cost estimates and security estimates to be sure we are holding the proper amount of security.

ADJOURNMENT

There being no further information to come before the Board Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to adjourn the meeting at 10:45 AM and to meet again on February 14, 2022, for the purpose of the next regular monthly meeting. The vote of the Board was unanimous.

Tamara L. Ream

Submitted By: Tamara L Ream, Township Secretary

Tommy L Wolfe

Tommy L. Wolfe, Chairman

2/14/2022

Approval Date