

**SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360
TELEPHONE (717) 428-1413 FAX (717) 428-2957

December 5, 2022

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) on December 5, 2022, at 7:00 PM for the regular monthly meeting.

The members present were Mr. Tommy L Wolfe (Chairman), Mr. John Patrick Rieder (Vice-Chairman) and Mr. Curtis L Ferree, Jr.

Attorney John D. Miller, Jr. (MPL Law Firm, LP – Township Solicitor), Mr. David M. Davidson, Jr. (CS Davidson, Inc. – Township Engineer), Mrs. Tammy L. Ream (Secretary / Treasurer), and the following Township residents and interested parties also attended the meeting: Mr. Earl Click (Jacobus Lions Ambulance).

Pledge of Allegiance.

AGENDA

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve the agenda as presented. The vote of the Board Members was unanimous.

EXECUTIVE SESSION

Mr. Tommy Wolfe reported the Board of Supervisors held an Executive Session on Monday, November 21, 2022, for the purpose of interviewing candidates for the Road Crew Laborer position.

MINUTES

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve the November 14, 2022, meeting minutes as presented. The vote of the Board Members was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve the November 18, 2022, meeting minutes as presented. The vote of the Board Members was unanimous.

MT ZION CHURCH

Attorney Miller reported he had talked with Josh Myers from Shaw Surveying. He had sent the deeds to Stock and Leader, but they haven't been sent to Attorney Miller's office yet. This item was tabled to the next meeting.

STEPHEN & NAOMI ZOOK

Attorney Miller reported he has not yet received the new deeds for Mr. & Mrs. Zook. This item was tabled to the next meeting.

BUDGET MODIFICATION

The Secretary requested a Budget Modification to pay the invoice from Stewart & Tate for the 2022 Road Projects. The difference was \$10,684.68. She requested to move \$11,000 from the Unappropriated

BUDGET MODIFICATION-(cont'd)

Funds to the New Roads Contract Account. Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve the Budget Modification. The vote of the Board Members was unanimous.

2023 PROPOSED BUDGET

The Secretary presented the 2023 Proposed Budget. Mr. John Patrick Rieder requested clarification of the Recreation receipts. Mrs. Ream explained the Recreation Account showing on the budget is for income from Subdivisions. Mr. John Patrick Rieder moved, and Mr. Curtis Ferree, Jr seconded to accept the proposed budget. The Final Budget will be advertised to be presented at the December 29, 2022, meeting for approval.

ORGANIZATION MEETING

The 2023 Board of Supervisors Organization Meeting will be held Tuesday, January 3, 2023, at 9:00 am. Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to advertise the meeting. The vote of the Board Members present was unanimous.

Starting in January 2023, the Springfield Township Planning Commission will be moving their meeting time to 7:00 pm.

Starting in January 2023, the Springfield Township Recreation Board will be moving their meeting time to 7:30 pm.

ROAD CREW MEMBER POSITION

Mr. Tommy Wolfe reported that Mr. Jeff Beshore will be filling the Road Crew position that will be vacant due to the retirement of Mr. Barry Sweitzer. Mr. Beshore will begin his employment January 3, 2023.

TOWNSHIP MANAGER POSITION

Mr. Tommy Wolfe stated the Board of Supervisors feel it is necessary to add a Township Manager position. Mrs. Tammy Ream was asked if she was interested in assuming the additional duties of the position. She stated that she was interested. Attorney Miller stated that this position would follow the Fair Labor Standards Act. Mr. John Patrick Rieder moved and Mr. Curtis Ferree, Jr. seconded to authorize Attorney Miller to advertise an Ordinance to create the position at the December 29, 2022, meeting. The vote of the Board Members was unanimous.

RECORDING SECRETARY POSITION

Due to the additional duties of the Township Manager position, the Board of Supervisors will continue to look for someone to take over the Recording Secretary position vacated by Angela Hallett. Mr. John Patrick Rieder moved, and Mr. Curtis Ferree, Jr. seconded to search for a Recording Secretary. The vote of the Board Members was unanimous. Mrs. Ream will continue to complete the minutes until a suitable candidate can be found.

PERSONNEL HANDBOOK BENEFITS UPDATE

Attorney Miller presented Resolution 2022-23 to change the effective date for the Medical, Dental, and Vision insurance to the employment starting date, the Disability and Life insurance will remain effective as of the 61st day of employment and the intent of the Board of Supervisors to pass an Ordinance to hire a Township Manager.

Mr. Curtis Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve Resolution 2022-23. The vote of the Board Members was unanimous.

RENEW WELLSPAN HEALTH CONSORTIUM

The Secretary reported the cost to participate in the Wellspan Health Consortium is now \$125 per year.

REQUEST FROM COLUMBIA GAS TO RELEASE BOND 107048719

Mr. Dave Davidson stated it was difficult to find the plans from the Columbia Gas Main replacement. He now has the plans and will have the area inspected prior to the December 29, 2022, meeting. Mr. John Patrick Rieder moved, and Mr. Curtis Ferree Jr seconded to table the decision to the December 29, 2022, meeting. The vote of the Board Members was unanimous.

OUTDOOR AMUSEMENT LICENSE BONDS

No complaints were received from any of the Outdoor Amusement activities. The Secretary requested permission to release the bonds to Pheasant Run and Orchard Valley Farm. Mr. John Patrick Rieder moved, and Mr. Curtis Ferree, Jr. seconded to release the bonds. The vote of the Board Members was unanimous.

2023 FEE SCHEDULE

Attorney Miller presented a 2023 Fee Schedule for the Board of Supervisors to review and contact him with any questions or concerns.

STYCSA VACANCY

Mr. Stan Escher, Chairman of STYCSA, presented a letter requesting the Board of Supervisors to appoint Justin Hartman to the STYCSA Board to replace the position vacated by Mr. Walter Reamer. Mr. Curtis Ferree, Jr moved, and Mr. Tommy Wolfe seconded to appoint Justin Hartman to the STYCSA Board. The vote of the Board Members was unanimous.

ADDITION TO SHOP BUILDING

Mr. Dave Davidson presented a Change Order for the underground tank that will need to be moved from its current location which would be under the floor of the addition to the Shop Building. The existing tank is not traffic rated. The new location of the tank has the potential for vehicles driving on the pavement above it. The cost to replace the tank with a traffic-rated tank with a concrete lid will be \$7,081. Mr. Curtis Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve the change order. The vote of the Board Members was unanimous.

Sondra Laub, C S Davidson Project Manager, has requested bi-weekly construction meetings beginning December 14, 2022, at 10:00 am, and continuing bi-weekly until the project is complete. Mr. Tommy Wolfe moved, and Mr. Curtis Ferree, Jr. seconded to advertise these meetings. The vote of the Board Members was unanimous.

The communication lines from the Administration Building are underground in the area of the footers. These lines may need to be cut and relocated. Mr. Dave Davidson will refer the issue to Sondra Laub if a change order will be necessary.

COMCAST FRANCHISE RENEWAL

Attorney Miller has been notified Cohen Law Group is in the process of auditing.

FCC Broadband Map has been presented. The Secretary has tried to put in a few addresses that are known to have issues. There will be 2 webinars that will hopefully give more information.

EMERGENCY SERVICES

The Secretary stated the last she knew they were going to contact Tri-Community Ambulance. Mr. Tommy Wolfe stated he has been in contact with Ron Sheldon but hasn't heard any updates either.

The Secretary asked Mr. Earl Click if he has completed the questionnaire requested from DCED. He stated the email he received from Todd didn't have the attachment, but he did have the original email from the Secretary. Mr. Earl Click stated he found the original email and will try to get it back as soon as possible but he has a lot of other things going on.

Attorney Miller stated the Ordinance for the Volunteer Firefighter Tax Credit has been advertised for the December 29, 2022, meeting. The benefit will be a \$500 credit towards the Earned Income Tax and a 100% rebate of the Township portion of the real estate tax.

HILLSIDE HEIGHTS STREAM RESTORATION PROJECT/DASD

Mr. Dave Davidson stated he received an email from Scott DeBell. The school district has reviewed the proposal for geotechnical services and is probably willing to commit to a site visit and test pits. DASD is committing to \$2,450 for the site visit and \$4,100 for the test pits. They would like to have a conference call before anything else happens. The plan for the stream work part is to get together with the residents after the holidays.

JOHNSON CONTROLS

The Secretary presented the Board of Supervisors with an updated contract for Johnson Controls which also includes upgrading the current unit to a cell unit which will eliminate the use of one of the phone lines for the fire alarm system. Mr. Tommy Wolfe moved, and Mr. Curtis Ferree, Jr seconded to renew the contract with Johnson Controls as presented and upgrade to the cell unit. The vote of the Board Members present was unanimous.

PENN WASTE CONTRACT EXTENSION

Attorney Miller presented Resolution 2022-24 to extend the current trash and recycling contract with Penn Waste to March 31, 2025. Mr. Curtis Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve the Resolution 2022-24. The vote of the Board Members present was unanimous.

SPRINGFIELD TOWNSHIP PLANNING COMMISSION

The Springfield Township Planning Commission is working on the final touches of a Solar Ordinance.

BILLS

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr. seconded to approve the bills before the Board and to ratify the payment of bills since the last meeting. The vote of the Board Members was unanimous.

<u>GENERAL FUND</u>		<u>CHECK #</u>
Payroll #23	\$10,247.58	9166-9174
Payroll #24	\$9,843.84	9175-9182
C S Davidson	\$7,523.47	28750
Capital Blue Cross	\$8,145.41	28751
Cardmember Service	\$223.99	28752
Columbia Gas	\$354.24	28753
Crystal Springs	\$52.97	28754
Daniel B Krieg, Inc	\$5,300.00	28755

BILLS-(cont'd)

		<u>CHECK #</u>
Glen Rock EMS Inc	\$3,125.00	28756
Glen Rock Fire Company	\$6,500.00	28757
Goodwill Fire Company #1 of Jacobus	\$16,250.00	28758
H A Thomson Co	\$3,030.00	25759
Jacobus Lions Ambulance	\$8,125.00	28760
L & L Service	\$765.00	28761
Loganville Fire Co	\$35,750.00	28762
Lori L Starz	\$100.00	28763
MPL Law Firm	\$4,879.50	28764
PA Department of Revenue	\$379.78	28765
Pennsylvania One Call	\$45.51	28766
Peoples Bank	\$2,953.27	28767
Principal Life Insurance	\$838.31	28768
Seven Valleys Fire Company	\$6,500.00	28769
STYCSA	\$340.00	28770
The York Water Company	\$96.35	28771
Tri-Community Ambulance	\$1,250.00	28772
True Value Plus	\$38.76	28773
Verizon	\$194.61	28774
Verizon Wireless	\$82.17	28775
WEX Bank	<u>\$651.21</u>	28776
TOTAL	\$134,780.97	

STREET LIGHTING FUND

		<u>CHECK #</u>
Met-Ed	<u>\$100.24</u>	472
TOTAL	\$100.24	

FIRE HYDRANT FUND

		<u>CHECK #</u>
The York Water Company	<u>\$1,414.96</u>	471
TOTAL	\$1,414.96	

BUILDING CODES FUND

		<u>CHECK #</u>
Code Administrators, Inc	<u>\$12,265.00</u>	1259
	\$12,265.00	

MERP CHECKING

		<u>CHECK #</u>
Benefit Design Specialists	<u>\$150.00</u>	1486
TOTAL	\$150.00	

HIGHWAY AID FUND

		<u>CHECK #</u>
Daniel B Krieg Inc	\$1,426.98	11547
Douglas Equip & Supply	\$247.00	11548
McCarthy Tire Service Co Inc	\$318.00	11549
Stephenson Equipment	\$704.49	11550
Stewart & Tate	<u>\$260,684.68</u>	11551
TOTAL	\$263,381.15	

TREASURER'S REPORT

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr. seconded to approve the December 5, 2022, Treasurer's Report as submitted. The vote of the Board Members was unanimous.

ADJOURNMENT

There being no further business to come before the Board, Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr. seconded to adjourn the meeting and to meet again at 9:00 am on December 29, 2022, for the regular meeting. The vote of the Board Members was unanimous.



Tamara L Ream, Secretary



Tommy L Wolfe, Chairman

12/29/2022
Date