

**SPRINGFIELD TOWNSHIP  
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360  
TELEPHONE (717) 428-1413 FAX (717) 428-2957

January 3, 2023

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) at 9:00 AM on January 3, 2023, for the purpose of Organization for 2023, as well as any other business coming before the Board.

The members present were Mr. Tommy L. Wolfe, Mr. John Patrick Rieder, and Mr. Curtis L Ferree, Jr.

Attorney John D Miller, Jr. (MPL Law Firm, LLP), Mr. David M. Davidson, Jr. (C.S. Davidson, Inc.), Mrs. Tammy Ream (Secretary/Treasurer), and the following Township residents and interested parties also attended the meeting: Mr. Jeff Koons, and Mr. Tom Shelley.

**Pledge Allegiance**

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr. seconded to approve the agenda as presented. The vote of the Board was unanimous.

There were no new members to recognize.

Mr. Tommy L. Wolfe announced that he will be retiring at the end of his current term therefore he moved, and Mr. Curtis L Ferree, Jr. seconded to elect Mr. John Patrick Rieder as **Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Rieder abstaining. At this time, Mr. Rieder began presiding over the meeting.

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to elect Mr. Curtis L Ferree, Jr as **Vice-Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. Curtis L Ferree, Jr suggested increasing the number of sick days for the employees from 4 sick days to 8 sick days. He also suggested adding Veterans Day as an additional holiday for the employees. A discussion was held. Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr seconded to add 4 additional sick days and Veteran's Day and to retain the rest of the existing **Benefits for all Full-Time Township Employees**. The vote of the Board was unanimous. Attorney Miller will prepare a Resolution to amend the Personnel Policy to become effective at the February 13, 2023, meeting.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to appoint Mrs. Tammy L. Ream as **Secretary/Treasurer**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to approve Resolution 2023-01 to appoint Mrs. Tammy L Ream as **Full-Time Township Manager** and **Establish Compensation** for the **Full-Time Township Manager** at \$65,000 per year with **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint the Mrs. Tammy Ream as the Township Right to Know Officer. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Ms. Kristi N Flinchbaugh as **Full-Time Assistant Secretary/Treasurer** and to **Establish Compensation for the Full-Time Assistant Secretary/Treasurer** at \$21.00 per hour with **Benefits** as previously established for Full-time Township Employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to adopt ***Resolution #2023-02*** to **Designate PeoplesBank as Depository** for Township funds. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to adopt ***Resolution #2023-03*** to **Designate Traditions Bank as Depository** for Township Fire Escrow funds. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reaffirm the **Treasurer's Bond Limit** at \$4,000,000 for 2023. The vote of the Board was unanimous. **(A copy of the Bond will be filed with the Board of Auditors.)**

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as **Voting Delegate to the 2023 State Convention**. The vote of the Board resulted in two ayes, with Mr. John Patrick Rieder abstaining.

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to authorize Mrs. Tammy Ream to attend the **2023 PAAZO Spring Seminar**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Adam E Sweitzer as **Full-Time Township Employee/Road Foreman** and to **Establish Compensation** for Mr. Adam E Sweitzer at \$27.00 per hour with **Benefits** as previously established for Full-Time employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to appoint Mr. Tommy L. Wolfe as **Road Master/Full-Time Township Employee/Assistant Road Foreman** and to request the Board of Auditors to **Establish Compensation** for the **Road Master/Full-Time Township Employee/Assistant Road Foreman** at \$26.00 per hour with **Benefits** as previously established for Full-Time Township Employees. The vote of the Board resulted in two ayes with Mr. Wolfe abstaining. **(On January 4, 2023, the Board of Auditors approved Mr. Wolfe's compensation at \$26.00 per hour with no change in benefits.)**

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Jeff Beshore as **Road Master/Full-Time Township Employee** and to **Establish Compensation** for Mr. Beshore at \$25.00 per hour with **Benefits** as previously established for Full-Time Township employees. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as **Road Master/Part-Time Township Employee** and to request that the Board of Auditors **Establish Compensation** for Mr. Rieder at \$21.00 per hour. The vote of the Board resulted in two ayes with Mr. Rieder abstaining. **(On January 4, 2023, the Board of Auditors approved Mr. Rieder's compensation at \$21.00 per hour.)**

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Curtis L Ferree, Jr as **Road Master/Part-Time Township Employee** and to request that the Board of Auditors **Establish Compensation** for Mr. Curtis L Ferree, Jr at \$21.00 per hour. The vote of the Board resulted in two ayes with Mr. Ferree abstaining. **(On January 4, 2023, the Board of Auditors approved Mr. Ferree's compensation at \$21.00 per hour.)**

Mr. Tommy L. Wolfe moved, and Mr. John Patrick Rieder seconded to appoint Mr. Curtis Ferree, Sr as **Part-Time Township Employee with a CDL License** and to **Establish Compensation** at \$21.00 an hour for all regular Township work and \$21.50 for snow removal/ice control. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint the following individuals as **Part-Time Township Employees** (all with CDL licenses): Mr. Paul Beck, Mr. Mark Diehl, and Mr. Barry Sweitzer and to **Establish Compensation** at \$21.50 per hour for snow removal/ice control. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to re-appoint Mr. Tommy L. Wolfe and Mrs. Tammy L. Ream as **Designated Employer Representatives** to the **Wellspan Occupational Health CDL Consortium**. The vote of the Board resulted in two ayes with Mr. Wolfe abstaining.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to retain Attorney John D. Miller, Jr. / MPL Law Firm, LLP as **Legal Counsel** for the Township and to Establish **Compensation** for Attorney Miller at \$180 per hour with a paralegal rate at \$125 per hour, as provided for in the 2023 Fee Agreement. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. David M. Davidson, Jr. / C. S. Davidson, Inc. as **Township Engineer** with **Compensation** as provided for in the current Contract. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy I Wolfe seconded to appoint Adam Smith / C. S. Davidson Inc. as the Township's **Floodplain Administrator** with **Compensation** per the Township Fee Schedule. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. David Brown / Gordon L. Brown & Associates Inc. as **Sewage Enforcement Officer** and to reaffirm compensation as set forth in Resolution 2023-05. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint South Penn Code Consultants LLC (Mr. Keith Hunnings, Mr. C. Eric Swiger, and Mr. Jeremy Kerstetter) as **Alternate Sewage Enforcement Officers** and to reaffirm **Compensation** as set forth in **Resolution #2023-05**. The vote of the Board was unanimous.

**NOTE: The Alternate Sewage Enforcement Officer will enforce the On-Lot Management System.**

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint York County Planning Commission as the **Planning Consultant** for the Township. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to retain Mr. Edward Lehman as **Part-Time Zoning Officer** and to **Establish Compensation** for Mr. Lehman at \$26.10 per hour. The vote of the Board was unanimous. **NOTE: Mr. Lehman is also reimbursed for the use of a personal vehicle at the applicable Federal Rate.**

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve ***Resolution #2023-04***, to reaffirm Mr. Shawn Strausbaugh / Code Administrators, Inc. as **Building Code Official**, to appoint Jason L. Stevens / Code Administrators Inc. as **Alternate Building Code Official**, to designate Code Administrators, Inc. as **Code Administrators/Construction Code Official**, and to reaffirm the **Fees/Compensation Established in Resolution #2023-04**. The vote of the Board was unanimous.

As per the recommendation of the Springfield Township, York County, Sewer Authority (STYCSA), Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mrs. Angela Fowler as **Part-Time Office Manager for the STYCSA** and to establish Mrs. Fowler's **Compensation** at \$46,517.00 per year plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board was unanimous.

**NOTE: All payroll expenses relative to the STYCSA's Office Manager will be billed to and reimbursed by STYCSA.**

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reaffirm Mr. Kim Erdman as **Animal Control Officer** as provided for in the **Job Description / Contract**.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L. Wolfe seconded to appoint Mr. Barry Sweitzer as **Chairman** of the **Vacancy Board**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as **Representative** to the **York Adams Tax Bureau** and to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Patrick Rieder as the **Voting Delegate** to the **York County Tax Collection Committee** and to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Tommy L Wolfe seconded to appoint Mr. Tommy L Wolfe as **Representative** to the **Local Government Advisory Committee** and to appoint the Planning Commission Members to serve as **Alternates**. The vote of the Board was unanimous. (Meeting attendance is limited to the Representative plus any two Alternates.)

Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Tommy L. Wolfe as **Representative** to the **Local Government Committee to the York County Planning Committee**. The vote of the Board was unanimous.

The York County Planning Commission is requesting a representative from each municipality to help review and update the York County Hazard Mitigation Plan. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to appoint the Springfield Township members of the Loganville-Springfield Zone Emergency Management Agency to serve as representatives. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Tommy L Wolfe seconded to re-appoint Mr. Tommy L. Wolfe as **Representative** to the **York County Regional Chesapeake Bay Pollutant Reduction Plan Regional Committee** and Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to re-appoint Mr. John Patrick Rieder as **Representative** to the **York County Storm Water Authority Local Government Committee**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to appoint Mr. John Krone, Jr. as EMC and Mr. Jeremiah Main as member to the **Loganville – Springfield Zone Emergency Management Agency**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reappoint Mr. Gary L. Anderson to a three (3) year term on the **Zoning Hearing Board**. The vote of the Board was unanimous.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reappoint Attorney Victor Neubaum (Malone & Neubaum) as **Legal Counsel** for the **Zoning Hearing Board** and to establish **Compensation** for Mr. Neubaum at \$180 per hour with a paralegal rate of \$125 per hour. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to reappoint Mrs. Linda Schendel and Mr. Cliff Tinsley to a four (4) year term on the **Springfield Township Planning Commission**. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reappoint Mrs. Lori Douts to a 5-year term. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to reaffirm Mr. Tommy L. Wolfe as the “Supervisor” member, Mr. John Stough as the “Resident” member, and Mrs. Nancy E. Mummert, Mrs. Joyce A Bupp and Mr. Mervin E Hertzler as the “Farmer” members on the **Springfield Township Agricultural Area Advisory Committee**. The vote of the Board was unanimous.

There are currently no vacancies on the **Springfield Township, York County, Sewer Authority (STYCSA)**.

Mr. Tommy L. Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to retain the PA State Police as **Police** for the Township. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to designate the following Fire Companies having first due territory within Springfield Township: Loganville Fire Company (55%), Goodwill Fire Co. #1 of Jacobus (25%), Glen Rock Hose & Ladder (10%), and Seven Valleys Community Fire Company (10%) with a total annual donation of \$65,000 for 2023. The vote of the Board was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to designate the following **Emergency Medical Service Providers** having first due territory within Springfield Township: Jacobus Lions Ambulance (65% BLS/100% ALS) and Glen Rock EMS (25%). Tri-Community Ambulance stopped responding in

2022. A decision will be made at a later date for their coverage and donation share. The total annual donation for 2023 will be \$20,000. The vote of the Board was unanimous.

After reviewing the 2023 calendar, Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to schedule regular monthly **Meeting Dates for 2023** as follows: at 7:00 PM on February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 4, and at 9:00 AM on Thursday, December 28. All meetings will be held in the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360). The vote of the Board was unanimous.

**This concluded the 2023 Organization portion of the meeting. (9:47 am)**

### **REVIEW VARIOUS FEE SCHEDULES**

Attorney Miller made changes to the Fee Schedule as was discussed at the previous meeting. The fee for an Amendment to an Ordinance, Official Map or Conditional Use was increased. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve **Resolution #2023-05** setting forth the new Fee Schedule. The vote of the Board was unanimous.

### **CHECKLIST FOR BUILDING PERMITS**

The Secretary asked for clarification of the requirement of an E&S Plan for earth disturbances exceeding 5000 square feet. Dave Davidson clarified that an earth disturbance of less than 5000 square feet requires an E&S plan on site. An earth disturbance of 5000 square feet to less than 1 acre, requires an E&S Plan to be submitted and approved by the York County Conservation District. An earth disturbance in excess of 1 acre requires an NPDES permit. The checklist will be updated to clarify the requirements.

### **DIAMOND ROAD BRIDGE**

Attorney Miller explained that Codorus Church will be assuming ownership of the Diamond Road Bridge and approximately 3 feet on the Dunkard Valley side of the bridge. Attorney Miller will prepare and advertise the Ordinance to vacate that portion of Diamond Road. Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr seconded to authorize Attorney Miller to advertise the Ordinance for the February 13, 2023 meeting at 7:00 pm. The vote of the Board was unanimous.

### **LOGANVILLE FIRE COMPANY ACTIVITY REPORT**

Mrs. Tammy Ream, President of Loganville Fire Company, presented a list of activities and events that the Loganville Fire Company may be participating in during the 2023 year. Some events on the list may take place in Springfield Township. The same list was presented to Loganville Borough for workers compensation purposes.

### **STATE POLICE REPORT**

A representative of the PA State Police (PSP) was present to give a report on the various calls that PSP has responded to in Springfield Township over the past 6 months. The activity in our Township is comparable to what is seen in other neighborhoods of our size. In response to Mr. Rieder's question, the best thing that Springfield Township could do to help PSP would be to keep communication open. This allows PSP to designate resources where appropriate. Community Access to Information Dashboard (CAID) is a tool that anyone can use to research the activities per municipality.

**ADDITION TO SHOP BUILDING**

Mr. Davidson stated nothing new to report since the last meeting. The project is proceeding on schedule.

**AMBULANCE SERVICES COMMITTEE**

Nothing new to report.

**HILLSIDE HEIGHTS STREAM RESTORATION PROJECT/DASD**

The Board of Supervisors set up a date to meet with the residents of School Rd., Sweitzer Court, and Salem Court to discuss the Hillside Heights Stream Restoration Project. Mr. Davidson suggested talking with the residents regarding the general concepts of the project. By holding a public meeting, everyone hears the same information at the same time. Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr seconded to plan the public meeting for Tuesday, January 24, 2023, at 7:00 pm at the Administration Building, 9211 Susquehanna Trail S, Seven Valleys, PA 17360. The meeting will be included in the newspaper advertisement with the other annual meetings. The vote of the Board was unanimous.

**SOLAR ENERGY SYSTEMS ORDINANCE**

In response to Mr. Tom Shelley's question, Mr. Davidson gave a brief overview of the ideas on the Solar Energy Systems Ordinance that were discussed at the last meeting. The Planning Commission was going to address some concerns of the Board and possibly represent it at the February 13, 2023 meeting.

**ADJOURNMENT**

There being no further business, Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to adjourn at 10:15 AM and to meet again at 7:00 PM February 13, 2023, for the purpose of the next regular monthly meeting. The vote of the Board was unanimous.

  
\_\_\_\_\_  
Tamara L Ream Secretary

  
\_\_\_\_\_  
John Patrick Rieder, Chairman

2/13/23  
\_\_\_\_\_  
Date