

**SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360
TELEPHONE (717) 428-1413 FAX (717) 428-2957

February 13, 2023

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) on February 13, 2023, at 7:00 PM for the regular monthly meeting.

The members present were Mr. John Patrick Rieder (Chairman), Mr. Curtis L Ferree, Jr. (Vice-Chairman) and Mr. Tommy L Wolfe.

Attorney John D. Miller, Jr. (MPL Law Firm, LP – Township Solicitor), Mr. David M. Davidson, Jr. (CS Davidson, Inc. – Township Engineer), Mrs. Tammy L. Ream (Secretary / Treasurer), Mr. Adam Sweitzer (Road Foreman), and the following Township residents and interested parties also attended the meeting: Mr. Cliff Tinsley, Mr. Jeff Koons, Mr. Chris Krichten, and Mrs. Lori Starz.

Pledge of Allegiance.

Mr. John Patrick Rieder announced the Board of Supervisors held an Executive Session just prior to tonight's meeting to discuss potential litigation.

AGENDA

Attorney John Miller requested the agenda be amended to add the Springfield Township, York County, Sewer Authority Mediation as a result of tonight's Executive Session. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to amend the agenda as requested. The vote of the Board Members was unanimous.

MINUTES

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve the December 29, 2022, meeting minutes as presented. The vote of the Board Members was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the January 3, 2023, meeting minutes as presented. The vote of the Board Members was unanimous.

CONTINUE TO PUBLIC MEETING 7:03 PM

Attorney John Miller explained there is a small portion of Diamond Rd on the south side of the bridge and the bridge will be abandoned per the agreement with Codorus Church.

Mr. Cliff Tinsley asked why not abandon the entire road. Attorney Miller explained if the entire road was abandoned, a portion would be returned to the adjoining landowners thus preventing the church from accessing their property at the northern end of Diamond Rd. Mr. Tinsley asked why not just give the road to the church? Attorney Miller explained that is not allowed but an easement can be requested from adjoining landowners giving the church access. A discussion continued regarding talking to the adjoining landowners about giving the road to the church. Mr. Curtis L Ferree, Jr. moved, and Mr. Tommy L Wolfe seconded to approve Ordinance 2023-01 to abandon

CONTINUE TO PUBLIC MEETING 7:03 PM-(cont'd)

the noted section of Diamond Rd. Attorney Miller will attempt to contact the adjoining landowners to determine if they would be willing to transfer the rights of Diamond Rd to Codorus Church of the Brethren. The vote of the Board Members was unanimous.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr. seconded to adjourn the public meeting at 7:21 pm and return to the regular meeting.

This public meeting was recorded by Brown's Reporting Service.

MT ZION CHURCH

Attorney Miller reported the legal description is okay, but he has not yet received new deeds to review. This item was tabled to the next meeting.

STEPHEN & NAOMI ZOOK

Attorney Miller reported he reviewed the new deeds for Mr. & Mrs. Zook. There was a minor typo that he brought to the attorney's attention to correct. That was the last item under the conditional approval to be completed. In response to Mr. Krichten's comment, the Secretary reported that she checked the County report and appeared that all taxes have been paid.

SCANDINAVIAN FORESTRY EQUIPMENT

The Secretary reported she received a letter from Scandinavian Forestry Equipment to notify the Township of their intent to Submit for an NPDES permit. Attorney Miller explained it is a requirement of the NPDES application. Typically, a certified letter is sent and signed for. Scandinavian Forestry Equipment opted to satisfy the requirement this way. Mr. Curtis L Ferree, Jr. moved, and Mr. Tommy L Wolfe seconded to sign and return the letter acknowledging receipt of the notice. The vote of the Board Members was unanimous.

VICKE ALLISON – 2022 TAX COLLECTION REPORTS

The Secretary reported Mrs. Allison submitted her 2022 tax collection reports.

SPRINGFIELD TOWNSHIP RECREATION BOARD-2022 REPORT

The Secretary reported she has not yet received the 2022 report from the Recreation Board.

SPRINGFIELD TOWNSHIP PLANNING COMMISSION – 2022 ANNUAL REPORT

The Secretary reported the report from the Planning Commission has been submitted.

CO-STARS ROAD SALT CONTRACT

The Secretary reported it is time to submit for the August 2023 through July 2024 Salt Contract through Co-Stars. Last year's contract was for 300 tons. Mr. Adam Sweitzer suggested to continue with 300 tons. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to contract for the same amount, 300 tons. The vote of the Board Members was unanimous.

2023 ROAD PROJECTS

Mr. Adam Sweitzer reported he would like to pave most of West Springfield Rd this year. The lot at the Public Works will also be paved following construction. Mr. Curtis L Ferree, Jr suggested paving the Public Works lot with ID3 and then let it sit and settle a year or two then add a topcoat.

2023 ROAD PROJECTS-(cont'd)

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to advertise bids to be opened March 9, 2023, at 10:00 am and award at the next meeting March 13, 2023, at 7:00 pm. The vote of the Board Members was unanimous.

LOGAN GREENS II – SURETY REDUCTION

Mr. Dave Davidson reported Church Reserve requested a reduction in their surety for their Logan Greens II project on Beck Rd. Mr. Davidson he inspected the project location. He recommended to reduce their request by \$8,264.00 to a current balance of \$120,311.91.

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the request per Mr. Davidson's recommendation. The vote of the Board Members was unanimous.

MS-4 OVERVIEW

Mr. David Davidson gave an overview of the MS-4 program satisfying the annual MS-4 Public Information Session requirement. MS-4 stands for Municipal Separate Storm Sewer Systems. MS-4 attempts to limit the pollutant load in the Susquehanna River. The 3 main contaminants of concern are Nitrogen, Phosphorus, and Sediment. In general, PA hasn't done very well in reducing these contaminants. There has been a lot of efforts over the last decade to reduce those contaminants to levels that DEP feels is consistent with the health of the Chesapeake Bay. PA hasn't been doing a very good job and it doesn't look like they will meet their goals by 2025. Land Development Plans require the usage of BMP's, Seepage Pits, Retention Basins, Rain Gardens, and Green Streets which is making a noticeable effect. As for Springfield Township, the BMP's are inspected annually. An MS-4 area is designated by a population density calculation. Hillside Heights is currently the only MS-4 area in the Township. It is likely the MS-4 designation area will expand over time. The Township has recording and reporting requirements. C S Davidson monitors those records. The Township records are in excellent shape. DEP does periodic audits.

SEK ENGAGEMENT LETTER

SEK is getting ready to start the audit for STYCSA. Since the Township has guaranteed some of their debt, they also audit the Township's General Fund. This letter serves as their notification and expectations. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to have Mr. J Patrick Rieder sign the Engagement Letter. The vote of the Board Members was unanimous.

RESIDENT COMMUNICATIONS

The Secretary presented 2 products that are to increase the communication to the Township residents using their cell phones instead of their computer. Savvy Citizen which is a one-way communication tool to notify residents of any emergencies or important information. TextMyGov is a two-way communication tool that the resident can text back and forth to the township. Other municipalities use these or similar means to notify residents. Loganville and Jacobus both use Savvy Citizen. New Freedom just started using it. Hellam Township uses TextMyGov. York Township sends an email. They all require the resident to sign up for the program. The Secretary will contact area municipalities to inquire as to the percentage of use. This item was tabled to the next meeting.

SALE OF F750 DUMPTRUCK

Mr. Tommy L Wolfe reported the new dumptruck is almost ready for delivery. Adam stated there was a glitch with the plow lights that needed to be addressed. The plow has not yet been built by Valk. The Board needs to consider how to sell the old dumptruck. Some options are Municibid, just sitting the truck along the

SALE OF F750 DUMPTRUCK-(cont'd)

road, advertising it in the paper locally and/or the Lancaster Farmer. A discussion was held regarding the cost and fees. The Secretary will contact Municibid for their fees.

PA ONE CALL – SAFE DIGGING MONTH

PA One Call has requested Townships to designate, by Resolution, April as Safe Digging Month. Following a brief discussion, the Board did not see the need due to contacting PA One Call before digging is a requirement at all times.

RENAMING MYERS LANE

Derrick Siegrist owns both properties located on Myers Lane. He was wondering what the process would be to rename the Lane. A discussion was held listing everything that would need to be done to rename the lane. He would be responsible for any fees associated with the change. The Secretary will get back to him. This item will be tabled until further notice.

2023 STATE CONVENTION

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to authorize J Patrick Rieder, Curtis L Ferree, Jr, and Tammy Ream to attend the 2023 State Convention. The vote of the Board Members was unanimous.

Supervisors and the Secretary/Treasurer may attend the State Convention. Attendees may be reimbursed for the following expenses: Registration Fees, Lodging, Meals, and Mileage. Township Employees may be compensated at their normal hourly/salary rate while attending the convention.

CHECKLIST FOR BUILDING PERMITS

The E&S Plan section of the "Before Applying for a Building Permit Checklist" was clarified to explain that an E&S Plan is required if more than 5,000 square feet but less than an acre of land was being disturbed. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve the updated checklist. The vote of the Board Members was unanimous.

COMCAST FRANCHISE RENEWAL

Attorney Miller stated he had reached out to Cohen Law Group but did not hear anything back.

ADDITION TO SHOP BUILDING

The project is moving along on schedule.

An Application for Payment was submitted for Lauer Construction in the amount of \$299,859.00. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the Application for Payment as submitted. The vote of the Board Members was unanimous.

An Application for Payment was submitted for Midstate Mechanical & Electrical in the amount of \$4,032.09. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve the Application for Payment as submitted. The vote of the Board Members was unanimous.

Change Order #3 was submitted by Lauer Construction. The purpose of the Change Order was for the tri-anchors for the lintels above the garage doors. The cost for this change order is \$3,800.00. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve the Change Order as submitted. The vote of the Board Members was unanimous.

Change Order #1 was submitted by Midstate Mechanical & Electrical. The purpose of the Change Order was the labor and material to install the new exit sign and remote head at the existing man door per

ADDITION TO SHOP BUILDING-(cont'd)

requirement by Code Administrators, Inc. The cost for the change order is \$1,056.36. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the Change Order as submitted. The vote of the Board Members was unanimous.

A Request for Information was submitted by Midstate Mechanical & Electrical. The information being requested was permission to mount the new panel on the exterior wall due to the proposed location having too many obstructions. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to grant the permission. The vote of the Board Members was unanimous.

A Request for Information was submitted by Midstate Mechanical & Electrical. The information being requested was whether the Township wanted to upgrade the Generator Transfer Device so that the generator could be upgraded at a later date or provide the parts, material, and labor to relocate the generator circuits and install a breaker interlock to make the panel a generator back up panel. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to upgrade the generator transfer device. The vote of the Board Members was unanimous.

HILLSIDE HEIGHTS STREAM RESTORATION PROJECT/DASD

Mr. David Davidson stated the Public Meeting was held with the residents of Salem Court, Sweitzer Court, and School Road. The residents seemed to be pleased with the stream restoration concept but were more concerned with addressing the cause of the drainage problems which, in their opinion, is the new Intermediate School. Several of the residents brought pictures with them showing the water issues they have had.

Nothing has been received from the school district. Mr. Curtis L Ferree, Jr. suggested going right to the Buildings Capital Project Committee that the school board will refer this issue to. Mr. Bill Lytle is the chair of the committee and vice chairman of the school board. Their next meeting is February 27, 2023. The School Board has agreed to GeoTech testing.

Mr. Tinsley suggested contacting the Center for Water Quality Excellence. They may be able to help with a grant for this project.

EMERGENCY SERVICES

Mr. Chris Krichten clarified and confirmed some information that was received at a previous meeting regarding Tri-Community Ambulance.

A discussion was held regarding the Jacobus Lions Ambulance, their decision to withdraw from the DCED study and future funding for them. Mr. J Patrick Rieder stated at this time, the donation will continue as planned but it will be referred to the Emergency Services Committee to help determine funding and whether there should be any other steps taken.

An email will be sent to the Emergency Services Committee to make them aware.

RESOLUTION TO AMEND PERSONNEL POLICY

A suggestion was made at the Organization Meeting on January 3, 2023, to amend the Personnel Policy to change the number of Sick Days from 4 to 8 days and to add Veteran's Day as a paid holiday. Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve Resolution 2023-06 to make these changes to the Personnel Policy. The vote of the Board Members was unanimous.

SOLAR ENERGY SYSTEMS ORDINANCE

Attorney Miller stated the Solar Energy Systems Ordinance was referred back to the STPC for some fine tuning. Mr. Davidson, Mr. Tinsley and Mrs. Starz agreed the Planning Commission will discuss a final draft at

SOLAR ENERGY SYSTEMS ORDINANCE-(cont'd)

their February 20, 2023 meeting to be considered for authorization to advertise the Ordinance at the Board of Supervisor’s March 13, 2023, meeting.

****AMENDED** STYCSA MEDIATION**

The cost of the STYCSA Mediation is \$8,000 to be shared equally by STYCSA, Loganville Borough, Seven Valleys Borough, and Springfield Township. All the other entities have authorized the expenditure and has opted for a flat cost instead of an hourly rate. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to authorize the \$2,000.00 expenditure at a flat rate. The vote of the Board Members was unanimous.

The Board also needs to appoint a representative for the Mediation. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to appoint Mr. J Patrick Rieder as the Representative and Mr. Tommy L Wolfe as the Alternate. The vote of the Board Members was unanimous.

COMMENTS OR QUESTIONS FROM GUESTS

Mr. Tinsley requested clarification as to why members of the Springfield Township Planning Commission (STPC) were required to submit a Statement of Financial Interest form if they have do not authority to expend funds. Mr. Davidson explained that the STPC has the authority to approve minor subdivision plans.

BILLS

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr. seconded to approve the bills before the Board and to ratify the payment of bills since the last meeting. The vote of the Board Members was unanimous.

GENERAL FUND

		<u>CHECK #</u>
PSATS UC Group Trust	\$24.20	28814
Payroll #1	\$11,045.45	9203-9211
AFLAC	\$245.76	28815
Auto Plus York	\$139.24	28816
Code Administrators, Inc	\$9,963.90	28817
Columbia Gas	\$978.64	28818
Compass Minerals	\$3,372.92	28819
Crystal Springs	\$14.00	28820
Drake Reed Company	\$3,893.00	28821
H.A.R.I.E.	\$16,517.00	28822
Johnson Controls	\$1,763.79	28823
Lori Starz	\$200.00	28824
Markey’s Building Maintenance	\$616.00	28825
McCarthy Tire Service	\$2,060.00	28826
MPL Law Firm	\$6,210.48	28827
PA Department of Revenue	\$425.16	28828
Pennsylvania One Call	\$29.97	28829
PIRMA	\$20,451.00	28830
Pitney Bowes Global Financial	\$133.62	28831
Principal Financial Group	\$838.31	28832
The York Water Company	\$94.80	28833
True Value Plus	\$95.98	28834
United Concordia	\$343.96	28835
Verizon	\$196.12	28836

BILLS-(cont'd)

Wex Bank	\$787.62	28837
Payroll #2	\$11,077.52	9212-9220
C S Davidson Inc.	\$11,573.92	28838
Capital Blue Cross	\$7,345.85	28839
Cardmember Service	\$700.04	28840
D S Cleaning Services	\$260.00	28841
DOCEO	\$60.84	28842
Gordon L Brown & Associates	\$525.00	28843
Highmark Blue Shield	\$39.81	28844
LT Godfrey Excavating	\$175.00	28845
Media One PA	\$688.00	28846
Met-Ed	\$604.35	28847
Triscari	\$180.00	28848
Victor A Neubaum	\$1,486.00	28849
PA Department of Revenue	\$427.71	28850
Payroll #3	\$10,813.05	9221-9228
AFLAC	\$491.52	28851
C S Davidson	\$2,400.00	28852
Columbia Gas	\$873.39	28853
Crystal Springs	\$52.97	28854
Jacobus Lions Club, Inc	\$2,500.00	28855
K & M Home Center Inc	\$16.99	28856
PA Department of Revenue	\$418.29	28857
Pennsylvania One Call	\$62.01	28858
Principal Life Insurance	\$845.58	28859
Staples	\$478.85	28860
The Village Library	\$10,500.00	28861
The York Water Company	\$110.29	28862
True Value Plus	\$81.25	28863
Verizon	\$194.91	28864
Verizon Wireless	\$17.88	28865
Vicke Allison, Tax Collector	\$219.80	28866
York County Rail Trail	\$500.00	28867
Cardmember Service	\$1,084.92	28868
D S Cleaning Services	\$260.00	28869
Lancaster Truck Bodies	\$44,754.00	28870
Lori L Starz	\$200.00	28871
Media One PA	\$397.00	28872
MPL Law Firm LLP	\$2,720.28	28873
United Concordia Co Inc	\$288.16	28874
Y C Municipal Admin Association	<u>\$25.00</u>	28875
TOTAL	\$195,881.10	

STREET LIGHTING FUND

Met-Ed	\$100.24	473
Met-Ed	<u>\$111.68</u>	474
	\$211.92	

BILLS-(cont'd)

FIRE HYDRANT FUND

The York Water Company

\$1,414.54

CHECK #

473

TOTAL

\$1,414.54

BUILDING CODES FUND

Code Administrators, Inc

\$51,553.08

CHECK #

1261

TOTAL

\$51,553.08

MERP CHECKING

Tommy Wolfe

\$30.00

CHECK #

1488

TOTAL

\$30.00

HIGHWAY AID FUND

Lancaster Truck Bodies

\$39,201.00

CHECK #

11553

Rivers Truck Center Inc

\$113,799.00

11554

Wex Bank

\$567.34

11555

TOTAL

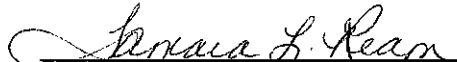
\$153,567.34

TREASURER'S REPORT

Mr. Curtis L Ferree, Jr. moved, and Mr. Tommy L Wolfe seconded to approve the December 29, 2022, Treasurer's Report as submitted. The vote of the Board Members was unanimous.

ADJOURNMENT

There being no further business to come before the Board, Mr. Tommy L Wolfe moved and Mr. Curtis L Ferree, Jr. seconded to adjourn the meeting at 9:00 pm and to meet again at 7:00 pm on March 13, 2023, for the purpose of the next regular meeting. The vote of the Board Members was unanimous.



Tamara L Ream, Secretary



John Patrick Rieder, Chairman

3/13/23

Date