

**SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360
TELEPHONE (717) 428-1413 FAX (717) 428-2957

December 29, 2022

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) on December 29, 2022, at 9:00 AM for the regular monthly meeting.

The members present were Mr. Tommy L Wolfe (Chairman), Mr. John Patrick Rieder (Vice-Chairman) and Mr. Curtis L Ferree, Jr.

Attorney John D. Miller, Jr. (MPL Law Firm, LP – Township Solicitor), Mr. David M. Davidson, Jr. (CS Davidson, Inc. – Township Engineer), Mrs. Tammy L. Ream (Secretary / Treasurer), and the following Township residents and interested parties also attended the meeting: Mr. Earl Click (Jacobus Lions Ambulance), Mr. Cliff (STPC) & Mrs. Marcy Krum-Tinsley, Mrs. Lori Starz (STPC), Dr. Dave Neuberger (STPC).

Pledge of Allegiance.

AGENDA

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve the agenda as presented. The vote of the Board Members was unanimous.

MINUTES

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to approve the December 5, 2022, meeting minutes as presented. The vote of the Board Members was unanimous.

2023 FINAL BUDGET

The Secretary presented the 2023 Final Budget. Mrs. Ream explained that the carry over totals were updated after all bills were paid for the year. The budgeted amount for the Addition to the Shop Building was in the wrong Capital Construction Account so that was corrected. The total amount of the ARPA account is now shown. Nothing more is expected to be received into this account. Mr. John Patrick Rieder moved, and Mr. Curtis Ferree, Jr seconded to accept the final budget.

ORDINANCE 2022-05 ESTABLISHING A VOLUNTEER SERVICE TAX CREDIT PROGRAM

Attorney Miller presented Ordinance 2022-05. The purpose of the Ordinance was to Establish a Volunteer Service Tax Credit Program. Each active volunteer who resides in Springfield Township and who has been certified under the Springfield Township Volunteer Service Credit Program is eligible to receive a tax credit of up to \$500 of the Earned Income Tax levied by the Township and 100% rebate of the Township real estate tax not to exceed the “flat rate” of the active volunteer’s personal residential real estate tax located within the Township. Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to adopt Ordinance 2022-05. The vote of the Board Members was unanimous.

In addition to the Ordinance, Attorney Miller also presented Resolution 2022-25 which establishes the criteria for the Volunteer Service Credit Program. Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve Resolution 2022-25. The vote of the Board Members was unanimous.

ORDINANCE 2022-05 ESTABLISHING A VOLUNTEER SERVICE TAX CREDIT PROGRAM-(cont'd)

Attorney Miller pointed out that the Springfield Township Volunteer Service Credit Program mirrors the recently adopted York County Volunteer Emergency Services Tax Refund Program.

ORDINANCE 2022-06 ESTABLISHING A POSITION OF TOWNSHIP MANAGER

Attorney Miller presented Ordinance 2022-06. The purpose of the Ordinance was to Establish the position of Township Manager and set forth the duties and responsibilities of the position. Attorney Miller stated the position will also appear in Chapter 116 of the Springfield Township Code.

Mrs. Lori Starz asked for clarification of the duties of the position as it relates to Planning Commission and conditions of issued permits prior to the issuing of Certificates of Occupancy. Attorney Miller explained the position will oversee the Zoning Officer.

In response to Mr. Tinsley's question, Mr. Tommy Wolfe explained the position would oversee all Township employees. The estimated salary was included in the approved budget; however, the salary will be set at the Organization meeting next week.

With no further discussion to be held, Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to adopt Ordinance 2022-06. The vote of the Board Members was unanimous.

MT ZION CHURCH

Attorney Miller reported he has not yet received new deeds to review. Mrs. Starz explained the church Board had not yet met to finalize details. This item was tabled to the next meeting.

STEPHEN & NAOMI ZOOK

Attorney Miller reported he has not yet received the new deeds for Mr. & Mrs. Zook. This item was tabled to the next meeting.

RESOLUTION 2022-26 THANKING AND HONORING BARRY L SWEITZER FOR HIS SERVICE

Mr. Tommy L Wolfe explained Mr. Barry L Sweitzer will be retiring as of December 31, 2023, after more than 40 years of service to the Township. Attorney Miller presented Resolution 2022-26 to thank and honor Mr. Sweitzer for his service. Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to approve Resolution 2022-26. The vote of the Board Members was unanimous.

STYCSA 2022 BONUS TO OFFICE MANAGER

Mr. Tommy L Wolfe presented a letter received from Mr. Stan Escher, Chairman of the Springfield Township York County Sewer Authority (STYCSA) indicating the Sewer Authority approved a \$500 Christmas Bonus to paid to Office Manager, Mrs. Angela Fowler. Mr. John Patrick Rieder moved, and Mr. Tommy L Wolfe seconded to approve the bonus. The vote of the Board Members was unanimous.

ADDITION TO SHOP BUILDING

Mr. David Davidson stated there are no items requiring action by the Board. Bi-weekly meetings are being held. Mr. Tommy Wolfe stated he was told if the weather stays well, the project may be done by the end of February. Block was being laid today.

COMCAST FRANCHISE RENEWAL

Attorney Miller explained the audit revealed a shortage in franchise fees owed to the Township in the amount of \$569.41. Attorney Miller suggested the Board of Supervisors pursue the funds from Comcast. Mr.

COMCAST FRANCHISE RENEWAL-(cont'd)

John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to pursue Comcast for the funds. The Secretary will contact Mike Roberts at the Cohen Law Group to relay the Board's decision.

COLUMBIA GAS – RELEASE OF BOND

Mr. David Davidson reported C S Davidson inspected the area of Leader Drive and Salem Court for completeness. Mr. Davidson stated the project was completed satisfactorily and suggested releasing the bond. Upon Mr. Davidson's recommendation, Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to release the bond as requested. The vote of the Board Members was unanimous.

EMERGENCY SERVICES

The Fire and Ambulance Agreements were discussed. At this time, there didn't seem to be a need for the contracts/agreements. They will be referred to the Emergency Services Committee to review. Mr. Earl Click stated none of the other municipalities that Jacobus Ambulance serves requires a contract/agreement. The Secretary stated that a formal announcement regarding the status of Tri-Community Ambulance has not been received so the decision will need to be made as to how to disburse funds at the end of the year. Mr. Earl Click stated that Tri-Community was to be officially closed as of November 30, 2022, and Out of Business as of December 1, 2022. A Wellspan vehicle has been located at their facility daily from 7:00 am to 7:00 pm. He also said it has been announced that Wellspan is taking over Spring Grove Ambulance effective February 1, 2023. Attorney Miller concurred with Mr. Click stating he had covered the North Codorus Township meeting for his brother and the same information had been reported at their meeting. The Board will need to decide at a later date as to the EMS disbursements for 2023.

Mr. Click reported he had a lengthy conversation with Ron Sheldon, Emergency Services Committee chairperson to discuss concerns of the Jacobus Ambulance.

The Secretary reported that she received an email from Todd Zeigler, Shrewsbury Township Manager, reporting that Jacobus Ambulance has decided to pull out of the DCED study due to not having time to complete the questionnaire and the fact that the data that would be provided now would not be accurate in the near future due to planned changes at Jacobus Ambulance.

Mr. Cliff Tinsley asked if the Township is providing funding, shouldn't the Jacobus Ambulance participate in the DCED study at the desire of the Township. Mr. Tommy Wolfe asked this item to be considered and tabled to the January 3, 2023, meeting.

HILLSIDE HEIGHTS STREAM RESTORATION PROJECT/DASD

Mr. David Davidson stated there is nothing new to report for the project. The Board of Supervisors would like Mr. Davidson to stay in touch with the school district to keep the project moving forward. Mr. Tommy Wolfe requested the Board of Supervisors to consider their calendars and come to the January 3, 2023, meeting with some potential dates to have a special meeting with the residents affected by the Hillside Heights Stream Restoration Project.

REVIEW VARIOUS FEE SCHEDULES FOR 2023

Attorney Miller reminded the Board of Supervisors to review the fee schedule to determine if any need to be adjusted for 2023. The Secretary was asked if the current fees were meeting the expenses. Mrs. Ream stated that for the most part they are. A concern if Zoning Hearing needs to be continued to another night due to time, then it gets a little more expensive. A discussion was held regarding fees for Commercial/Industrial uses. Mrs. Marcy Krum-Tinsley offered to help Mrs. Ream with the fee schedule.

SPRINGFIELD TOWNSHIP PLANNING COMMISSION – SOLAR ENERGY SYSTEMS ORDINANCE

Members of the Springfield Township Planning Commission (STPC) were present to discuss implementing an Ordinance for Solar Energy Systems. Dr. Neuberger explained currently, there is no ordinance so there are no regulations if someone decides to install. The committee did a very in-depth job by many aspects. Both pros and cons were discussed. The ordinance is very comprehensive yet simplified. The Comprehensive Plan looks to preserve farmland. Solar panels don't really enhance agriculture.

Mr. John Patrick Rieder stated he had concerns at first but after reading the Ordinance STPC prepared, he felt much more comfortable with the idea.

Comments and suggestions were presented to the Planning Commission to consider before adopting the Ordinance.

Attorney Miller stated that bonding would need to be in place before permits are issued. Mrs. Marcy Krum-Tinsley reminded the Board that a policy and procedure to keep track of the bonds should be in place to prevent any oversight on bonds expiring.

ATTORNEY COMMENTS

Attorney Miller stated he received a phone call from Loganville Borough's attorney for the STYCSA mediation to set up a telephone conference call with the attorneys for the Sewer Authority and all 3 municipalities regarding the mediation. He was not given any other details.

RECORDING SECRETARY POSITION

Mr. Cliff Tinsley asked if a Recording Secretary position is really necessary. If it is only for Board of Supervisors meetings, couldn't other staff help out and transcribe from the recordings. Mr. John Patrick Rieder explained they were trying to get an impartial individual to draft the minutes.

BILLS

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr. seconded to approve the bills before the Board and to ratify the payment of bills since the last meeting. The vote of the Board Members was unanimous.

GENERAL FUND

		<u>CHECK #</u>
Payroll #25	\$10,060.77	9183-9190
AFLAC	\$491.52	28777
Auto Plus York	\$187.56	28778
Browns Court Reporting	\$255.00	28779
C S Davidson	\$4,134.61	28780
Daniel B Krieg, Inc	\$21.60	28781
Highmark Blue Shield	\$39.81	28782
Media One	\$752.33	28783
Met-Ed	\$136.77	28784
Met-Ed	\$324.06	28785
MPL Law Firm	\$2,811.85	28786
Peoples Bank	\$3,029.69	28787
Pitney Bowes Bank Reserve	\$750.00	28788
PSATS	\$1,910.00	28789
South Penn Code Consultants	\$2,790.00	28790
Staples	\$155.36	28791

BILLS-(cont'd)

United Concordia	\$232.36	28792
V L Tracey Sales	\$109.90	28793
Wellspan Occupational Health	\$270.00	28794
Payroll #26	\$11,455.15	9191-9202
AFLAC	\$245.76	28795
C S Davidson Inc.	\$394.49	28796
Capital Blue Cross	\$7,345.85	28797
Cardmember Service	\$739.37	28798
Cleveland Bros Equip	\$796.54	78799
D S Cleaning Services	\$260.00	28800
Daniel B Krieg Inc	\$55.00	28801
General Code	\$1,195.00	28802
Johnson Controls Security	\$1,437.45	28803
PA Department of Revenue	\$829.06	28804
PA UC Fund	\$24.20	28805
PA UC Fund	\$53.99	28806
Penn-Air	\$154.65	28807
PeoplesBank	\$3,393.02	28808
Russell Window Cleaning	\$332.00	28809
Seven Valleys Borough	\$3,161.40	28810
Verizon Wireless	\$82.10	28811
Vulcan Construction Materials	\$512.09	28812
York Adams Tax Bureau	\$901.37	28813
TOTAL	\$61,831.68	

FIRE HYDRANT FUND

The York Water Company	<u>\$1,414.96</u>	<u>CHECK #</u> 472
TOTAL	\$1,414.96	

BUILDING CODES FUND

Code Administrators, Inc	<u>\$6,355.00</u>	<u>CHECK #</u> 1260
TOTAL	\$6,355.00	

MERP CHECKING

Barry Sweitzer	<u>\$95.00</u>	<u>CHECK #</u> 1487
TOTAL	\$95.00	

HIGHWAY AID FUND

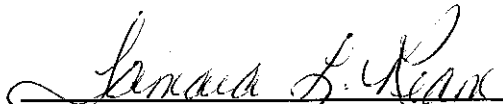
L&L SERVICE	<u>\$1,538.08</u>	<u>CHECK #</u> 11552
TOTAL	\$1,538.08	

TREASURER'S REPORT

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr. seconded to approve the December 29, 2022, Treasurer's Report as submitted. The vote of the Board Members was unanimous.

ADJOURNMENT

There being no further business to come before the Board, Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr. seconded to adjourn the meeting at 10:23 am and to meet again at 9:00 am on January 3, 2023, for the Organization meeting and any other business to come before the Board. The vote of the Board Members was unanimous.



Tamara L Ream, Secretary



Tommy L Wolfe, Chairman

2/13/23
Date