

**SPRINGFIELD TOWNSHIP  
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360  
TELEPHONE (717) 428-1413 FAX (717) 428-2957

June 12, 2023

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) on June 12, 2023, at 7:00 PM for the regular monthly meeting.

The members present were Mr. John Patrick Rieder (Chairman), Mr. Curtis L Ferree, Jr (Vice-Chairman), and Mr. Tommy L. Wolfe.

Attorney John D. Miller, Jr. (MPL Law Firm, LP – Township Solicitor), Mr. David M. Davidson, Jr. (CS Davidson, Inc. – Township Engineer), Mrs. Tammy L. Ream (Manager/Secretary/Treasurer), Mrs. Norma Duttera, Mrs. Karen Koller, Mr. Ryan Paucek, Mr. Brett Bennett, Mr. Roy Bennett & Mrs. Dolores Bennett, Mrs. Cindy Seitz, Mr. Cliff Tinsley, Mr. Jeff Koons, Mr. Ron Sheldon, Mr. Earl Click (Jacobus Lions Ambulance) also attended the meeting at the Township Administration Building

Pledge of Allegiance

**EXECUTIVE SESSION**

Attorney Miller reported an Executive Session was held immediately prior to this meeting due to potential litigation.

**AGENDA**

Mr. Tommy L Wolfe requested one item be added to tonight's agenda. Mr. Wolfe stated he received a phone call from residents on North Road concerning speeding on their roadway and they would like to discuss speed bumps. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to amend the agenda as requested. The vote of the Board was unanimous.

**MINUTES**

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve the minutes of the May 8, 2023, meeting as submitted. The vote of the Board was unanimous.

**JOHN & NANCY BEHRMANN SUBDIVISION**

Attorney Miller stated he contacted Mr. & Mrs. Behrmann's counsel after the May meeting. He has not received the deeds to review. This item is tabled to the next meeting.

**SCANDINAVIAN FORESTRY EQUIPMENT**

Attorney Miller stated the Secretary informed him the request for exemption was denied so they will need to submit Sewer Modules.

**120 THEATRE ROAD**

Mr. Davidson explained this is the property in Shrewsbury Township where a small piece sits in Springfield Township. The Board decided in May to delay action until Shrewsbury Township has a chance to review the plan. The request is for Springfield Township to waive the right to approval on the plan. Mr.

### **120 THEATRE ROAD-(cont'd)**

Davidson hasn't heard anything. C S Davidson will be reviewing the plan for Shrewsbury Township. The stormwater drains to the Springfield Township portion. The secretary stated she has not heard from Shrewsbury Township other than what was stated at the May meeting. Attorney Miller stated we may want to let them know depending on what Shrewsbury Township decides, while the Board may decide to waive approval, if they need our signatures, we may be willing to do that.

### **MS-4 AUDIT**

The Secretary reported there was a DEP Audit of our MS-4 area. No Violations were noted. However, there are a few areas that need attention. The Logan Greens retention basin needs to be string trimmed; Outfall 1 has debris that needs to be cleared. Outfall 9 has erosion around the pipe that needs to be repaired.

### **BURN BAN & FIREWORKS**

York County Commissioners enacted a temporary 30-day burn ban. The burn ban will expire July 12, 2023, unless we get rain, and it is cancelled before this date. The Resolution states that all fireworks are prohibited unless authorized by the municipality having jurisdiction. The Jacobus Lions Club is planning the Annual 4<sup>th</sup> of July BLAST in Jacobus. The fireworks for the celebration are set off in the DAIS retention basin which is located in Springfield Township. The Secretary will contact the fireworks company to notify them. Attorney Miller suggested to make a motion to be able to review the situation closer to the event. Mr. John Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to follow the burn ban subject to any changes made to the burn ban. The vote of the Board was unanimous.

### **MERP RENEWAL**

Attorney Miller explained the Township has a MERP-Medical Expense Reimbursement Plan for its employees. The MERP is to be renewed each year. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve Resolution 2023-08 to renew the MERP. The vote of the Board was unanimous.

### **SEK-AUP**

The Secretary explained SEK is the CPA firm that audits STYCSA. Since the Township guarantees a portion of the STYCSA debt, SEK also audits the Township's General Fund. The AUP was completed with no errors found. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve SEK's AUP. The vote of the Board was unanimous.

### **OFFICE EQUIPMENT REPLACEMENT**

The Secretary presented the Board information for replacing Kristi's computer, the copier and the financial software package. The Supervisors will review the information.

### **OUTDOOR AMUSEMENT LICENSE-PHEASANT RUN ACRES**

Jeff Lau, with Pheasant Run Acres applied for an Outdoor Amusement License. He is planning an event, Pirate Quest, for July 22, 2023. Jeff has submitted all certificates of insurance and business licenses for himself and all the food vendors who will be participating in the event. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve the request. The vote of the Board was unanimous.

### **TOWNSHIP MAILBOX ISSUES**

The Secretary is not sure if this will be an issue, but the postmaster had inquired whether the Township has a mailbox.

**ANIMAL CONTROL OFFICER**

Mr. Kim Erdman submitted his reports bringing him up to date. There was an incident in April and May involving the same dog that he thought had been resolved. He did receive a letter from the Loganville Borough attorney regarding this dog incident. His current contract does not have a reporting requirement. The Secretary suggested amending the contract for the next renewal period to add this requirement.

**YORK COUNTY STORM WATER CONSORTIUM (YCSWC) – Intergovernmental Cooperation Agreement**

YCSWC contacted the municipalities who are members and asked each to sign a Resolution to extend the term of the current Intergovernmental Cooperation Agreement to 2025. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to approve Resolution 2023-09. The vote of the Board was unanimous.

**TRAFFIC LIGHTS-INTERGOVERNMENTAL COOPERATION AGREEMENT**

Attorney Miller stated the Board needs to replace Milt’s Service due to the passing of Milt Sultzmann. This item will likely need to go out for bid. Some municipalities are considering an Intergovernmental Municipal Agreement.

**\*\*ADDED\*\***

**SPEED BUMPS REQUESTED ON NORTH RD**

Mr. Ryan Paucek and Mr. Brett Bennett were present to voice a concern of speeding on North Road. Mr. Paucek explained that there are more young children who live along North Road. Cars come back there and don’t pay attention to their speed. Speed bumps were requested to be installed. The street currently is not marked with a speed limit sign. The Road Crew will place speed limit signs along the roadway. Letters will be sent to the residents along North Road and West Road to request they slow down and advise them of the speed limit signs that will be coming.

Mr. Davidson advised it is a Township Road so it can be done, but reminded the Board there have been drainage issues along North Road so that would need to be addressed.

Attorney Miller stated an Ordinance will need to be enacted to post the speed limit.

Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to authorize Attorney Miller to check into the speed statute along a road such as North Road and follow up with letters to the residents along North and West Roads. The vote of the Board was unanimous.

Other residents stated there are speeding issues along Loop Road and Lake Road.

**ADDITION TO SHOP BUILDING**

An email was received from Sondra at C S Davidson that the gas detection system has been delayed.

Mr. Tommy Wolfe explained that they recently discovered a water line had been damaged during construction. The Road Crew was able to make the repairs. A total will be sent to Sondra to be presented to Lauer Construction.

**COMCAST**

Attorney Miller sent an email to Mike Roberts and found that he will be on vacation until June 14, 2023. Mr. Roberts stated Comcast will continue to pay franchise fees even if the agreement isn’t signed prior to the expiration of the current agreement. Mr. & Mrs. Bennett stated Loop Road has no internet service.

Attorney Miller stated internet lines can be extended but its limited to a certain number of residences along a certain roadway.

### **COMCAST-(cont'd)**

The Secretary stated the Broadband Map was recently updated and is interactive. There appears to be over 200 residences that are unserved and over 400 that are underserved in the Township.

Mr. John Patrick Rieder stated he has contacted Mr. Tom Metz at Kristin Phillips-Hill's office concerning a point of contact for Verizon.

### **EMERGENCY SERVICES COMMITTEE**

Mr. Ron Sheldon was present at tonight's meeting. He stated that he has nothing new to report. He made the Supervisors aware that he is currently employed part-time at Jacobus Lions Ambulance. He stated the goals he would like to see the committee work on are a work group with the emergency services providers to see what their needs are and match those with budget and tax base availability.

Mr. Earl Click reported Jacobus Lions Ambulance is working on an Open House/Community Event for August 20, 2023, from 11:00 am – 3:00 pm. He plans to invite other emergency services providers as well as local police departments and the helicopter. He requested a Road Closure similar to the 4<sup>th</sup> of July. This will be added to the agenda for the July 10<sup>th</sup> meeting.

### **FIRE ESCROW RELEASE**

The Secretary reported that a U&O was given to the residents of 9663 Ashwood Drive following the renovations to their home due to a fire last year. She requested permission to release the Insurance Escrow amount. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the release of funds. The vote of the Board was unanimous.

### **HILLSIDE HEIGHTS STREAM RESTORATION**

Attorney Miller stated the Township has been trying for nearly 2 years to contact the school regarding the retention basin at the Dallastown Intermediate School and also request their inspection records. Per the O&M Agreement, the Township has the right to go on the property to inspect it themselves. Attorney Miller suggested sending them a letter giving them a deadline of the July meeting to have information to the Township and if not, contract with someone to inspect the retention basin.

Mr. Davidson suggested contacting the company that the School District chose, ECS, and see if they will hold their original quote and work for the Township instead of the School District. The School District was going to complete the first 2 steps: document research and test pits. Followed by drilling monitoring wells and monitoring for a period of time. Mr. Davidson considers the monitoring more important because otherwise that will just give a snapshot of the groundwater at that time. A monitoring well will have a recorder that will monitor the level of water in the well and shows the response to a rainstorm so you can correlate the rainfall and the water level in the ground and draw conclusions from that. The current proposal is good, but authorize the whole thing, not just the first step.

Mr. John Patrick Rieder moved to authorize Attorney Miller to contact the School District's attorney to request the reports and plans for the retention basin and to authorize Mr. Davidson to contact ECS to determine if they will hold their original quote and work for the Township. Mr. Curtis L Ferree, Jr seconded. The vote of the Board was unanimous.

Mr. Davidson explained he had contacted the Stormwater Consortium for any money that may still be available. He was told that they are looking for shovel ready projects which we aren't quite ready for. Permitting from DEP and they Army Corps of Engineers could take 6 – 8 months and \$90,000 was the original quote from Land Studies for that step. The total project cost as \$1.2 million.

### **HILLSIDE HEIGHTS STREAM RESTORATION-(cont'd)**

The Secretary had received an email that PEMA was interested in forwarding the request for their grant. Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve Resolution 2023-10 designating Tammy to sign to move the grant forward. The vote of the Board was unanimous.

When Jessica from C S Davidson was here for the MS-4 audit, she reviewed the document request and felt it looks promising that we may receive the grant.

In response to Mr. Rieder's question, Mr. Davidson stated the next step is to have the barn removed. Mr. Tommy L Wolfe encouraged the Board to continue moving forward with the project. Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to authorize Mr. Davidson to have Land Studies proceed with the permitting process.

### **OUTSTANDING ETHICS FORMS**

The following Statement of Financial Condition (Ethics) forms are still outstanding: Katelyn Wheeler and Brad & Lori Douts (STRB). Mr. Cliff Tinsley has returned his form via the online portal through the state and suggested the Township use those resources to search for others. The Secretary stated she was not aware of the portal.

### **RESIDENT COMMUNICATION**

The Supervisors decided not to pursue this item at this time.

### **ROAD PROJECTS**

The paving has been completed. Mr. Curtis L Ferree, Jr. moved, and Mr. Tommy L Wolfe seconded to approve Invoice #3921 in the amount of \$433,453.07 payable to Long's Asphalt, Inc. for the Road Projects. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr. moved, and Mr. Tommy L Wolfe seconded to approve Invoice #3922 in the amount of \$15,423.09 payable to Long's Asphalt, Inc. for paving of the lot at the Public Works building. The vote of the Board was unanimous.

### **STYCSA**

Attorney Miller stated he received a letter from Attorney Craley with Seven Valley's signed agreement.

Mr. John Patrick Rieder stated he is on the STYCSA Board but that he has not been going to meetings due to potential litigation. He will be sending his formal letter of resignation to STYCSA.

In response to Mr. Tinsley's question, Attorney Miller explained that there was a miscalculation by bond council at refinance and Springfield Township residents had been paying more than they should have been. The STYCSA adjusted the quarterly payments. A request to sit down and fix the error was requested but not agreed to by other parties. Loganville Borough stated the agreement states it needs to be settled by mediation. A mediator will now decide how to proceed. The process could lead to arbitration if necessary. No dates have been set for the mediation.

### **SWM VIOLATION**

Mr. Davidson stated he was expecting a phone call from Mr. Hoover, but he had not heard from him yet. He needs a drawing of the topography of the parcel to determine if it will qualify for a Disconnected Impervious Area (DIA).

## **TREASURER'S REPORT**

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the May 8, 2023, Treasurer's Report as submitted. The vote of the Board was unanimous.

## **BILLS**

Mr. Tommy L Wolfe moved, and Mr. Curtis L Ferree, Jr seconded to approve the bills before the Board and to ratify the payment of all bills since the last meeting. The vote of the Board was unanimous.

### **GENERAL FUND**

		<b><u>CHECK #</u></b>
Payroll #10	\$12,467.39	9287-9295
PA Department of Revenue	\$482.13	ACH
Allied Administrators	\$371.63	ACH
Internal Revenue Service	\$3,780.87	ACH
Associated Products	\$208.00	28982
Cardmember Services	\$766.37	28983
Highmark Blue Shield	\$40.99	28984
Johnson Controls	\$352.59	28985
Media One PA	\$417.6	28986
Met-Ed	\$373.78	28987
Monarch Products Co	\$860.00	28988
Triboro Construction	\$545.00	28989
ADRFitz LLC	\$2,000.00	28990
AFLAC	\$353.40	ACH
Capital Blue Cross	\$11,480.81	ACH
Verizon	\$40.01	ACH
Internal Revenue Service	\$3,228.02	ACH
PA Department of Revenue	\$412.38	ACH
Payroll #11	\$10,666.99	9296-9303
C S Davidson Inc	\$5,459.00	28991
Crystal Springs	\$55.97	28992
Exeter Supply Co Inc	\$67.86	28993
Freedom Systems Corporation	\$240.00	28994
Henry's Key & Lock Service	\$453.00	28995
John Reeve	\$200.00	28996
True Value Hardware	\$288.34	28997
Verizon	\$205.70	28998
Principal Life Insurance	\$814.04	ACH
Associated Products	\$208.00	28999
C S Davidson Inc	\$4,436.38	29000
Columbia Gas	\$90.78	29001
D S Cleaning Services	\$260.00	29002
Daniel B Krieg Inc	\$28.50	29003
Dieters Ind Cleaning Service	\$2,921.00	29004
Douglas Equipment & Supply	\$19.60	29005
Highmark Blue Shield	\$86.15	29006
Johnson Controls Security	\$2,136.76	29007

**BILLS-(cont'd)**

Kim E Erdman Animal Control	\$4,950.00	29008
Longs Asphalt Inc	\$270,453.07	29009
Lori Starz	\$100.00	29010
Met-Ed	\$352.18	29011
MPL Law Firm LLP	\$4,413.00	29012
PSATS	\$100.00	29013
Rudicilles Lawn & Land	\$262.60	29014
Ryan Tax Comp Services LLC	\$3,021.90	29015
South Penn Code Consultants	\$3,901.45	29016
STYCSA	\$340.00	29017
The York Water Company	\$132.14	29018
Vulcan Construction Materials	\$936.67	29019
Wellspan Occupational Health	\$55.00	29020
Longs Asphalt Inc	<u>\$15,423.09</u>	29021
<b>TOTAL</b>	<b>\$371,259.96</b>	

**STREET LIGHTING FUND**

		<b><u>CHECK #</u></b>
Met-Ed	<u>\$112.26</u>	478
<b>TOTAL</b>	<b>\$112.26</b>	

**FIRE HYDRANT FUND**

		<b><u>CHECK #</u></b>
The York Water Company	<u>\$1,672.56</u>	477
<b>TOTAL</b>	<b>\$1,672.56</b>	

**BUILDING CODES FUND**

		<b><u>CHECK #</u></b>
Code Administrators	<u>\$3,360.00</u>	1265
<b>TOTAL</b>	<b>\$3,360.00</b>	

**MERP**

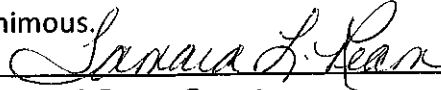
Kristi Flinchbaugh	\$5.00	1490
Jeffrey Beshore	\$300.00	1491
Benefit Design Specialists	<u>\$150.00</u>	1492
<b>TOTAL</b>	<b>\$455.00</b>	

**HIGHWAY AID FUND**

		<b><u>CHECK #</u></b>
Compass Minerals America	\$3,453.27	11569
Daniel B Krieg Inc	\$4,389.09	11570
Edris Oil Service Inc	\$1,815.45	11571
Kimball Midwest	\$29.98	11572
Longs Asphalt Inc	\$163,000.00	11573
Vulcan Construction Materials	\$2,048.06	11574
WEX Bank	\$582.81	11575
York Materials Group	<u>\$724.27</u>	11576
<b>TOTAL</b>	<b>\$176,042.93</b>	

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Curtis L Ferree, Jr moved, and Mr. Tommy L Wolfe seconded to adjourn the meeting at 8:36 PM and to meet again on July 10, 2023, for the regular monthly meeting. The vote of the Board was unanimous.



Tamara L Ream, Secretary

6/12/23

Date



John Patrick Rieder, Chairman