

**SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS**

9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360
TELEPHONE (717) 428-1413 FAX (717) 428-2957

January 2, 2024

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) at 9:00 AM on January 2, 2024, for the purpose of Organization for 2024, as well as any other business coming before the Board.

The members present were Mr. John Patrick Rieder, Mr. Curtis L Ferree, Jr. and Mr. Jeff Koons

Attorney John D Miller, Jr. (MPL Law Firm, LLP), Mr. David M. Davidson, Jr. (C.S. Davidson, Inc.), Mrs. Tammy Ream (Manager/Secretary/Treasurer), Mr. Tommy L Wolfe, Mr. Barry Sweitzer, and Mr. Tom Shelley.

Pledge Allegiance

Mr. Mr. Curtis L Ferree, Jr. moved, and Mr. Jeff Koons seconded to approve the agenda as presented. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr. moved, and Mr. Jeff Koons seconded to elect Mr. John Patrick Rieder as **Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Rieder abstaining. At this time, Mr. Rieder began presiding over the meeting.

Mr. John Patrick Rieder moved, and Mr. Jeff Koons seconded to elect Mr. Curtis L Ferree, Jr as **Vice-Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. Curtis L Ferree, Jr suggested including a \$300.00 allowance for the Full-time and Part-time Public Works employees to purchase needed Township related items. A discussion was held. Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to add the \$300.00 allowance and approve the existing **Benefits for all Full-Time Township Employees**. The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Curtis L Ferree, Jr seconded to appoint Mrs. Tamara L. Ream as **Secretary/Treasurer**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved and Mr. Jeff Koons seconded to approve *Resolution 2024-01* to appoint Mrs. Tamara L Ream as **Full-Time Township Manager** and **Establish Compensation** for the **Full-Time Township Manager** at \$68,900.00 and **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mrs. Tamara Ream as the Township Right to Know Officer. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Ms. Kristi N Flinchbaugh as **Full-Time Assistant Secretary/Treasurer** and to **Establish Compensation** for the **Full-Time Assistant Secretary/Treasurer** with a 6% increase in her hourly salary and **Benefits** as previously established for Full-time Township Employees plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to adopt *Resolution 2024-02* to **Designate PeoplesBank as Depository** for Township funds and **Designate Traditions Bank as Depository** for Township Fire Escrow funds. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to increase the **Treasurer's Bond Limit** to \$5,000,000 for 2024. The vote of the Board was unanimous. **(A copy of the Bond will be filed with the Board of Auditors.)**

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Patrick Rieder as **Voting Delegate to the 2024 State Convention** and to authorize all Township Supervisors and the Secretary/Treasurer to attend the **2024 State Convention**. The vote of the Board was unanimous.

NOTE: Supervisors and the Secretary/Treasurer may attend the State Convention. Attendees may be reimbursed for the following expenses: Registration Fees, Lodging, Meals and Mileage. Township Employees may be compensated at their normal hourly / salaried rate while attending the convention.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Adam E Sweitzer as **Full-Time Township Employee/Road Foreman** and to **Establish Compensation** for Mr. Adam E Sweitzer with a 6% increase in salary and **Benefits** as previously established for Full-Time employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Jeff Beshore as **Road Master/Full-Time Township Employee/Assistant Road Foreman** and to **Establish Compensation** for Mr. Jeff Beshore with a 6% increase in salary and **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to table the appointment of **Road Master/Full-Time Township Employee** and to **Establish Compensation and Benefits** for this position until a candidate is hired. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint the three Supervisors: Mr. John Patrick Rieder, Mr. Curtis L Ferree, Jr, and Mr. Jeff Koons as **Road Master/Part-Time Township Employees** and to request that the Board of Auditors to maintain **Compensation** at \$21.00 per hour. The vote of the Board was unanimous. **(On January 3, 2024, the Board of Auditors approved to maintain compensation at \$21.00 per hour.)**

Mr. John Patrick Rieder moved, and Mr. Jeff Koons seconded to appoint Mr. Curtis Ferree, Sr as **Part-Time Township Employee with a CDL License** and to **Establish Compensation** with a 6% increase in salary. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint the following individuals as **Part-Time Township Employees**: Mr. Paul Beck, Mr. Mark Diehl, Mr. Barry Sweitzer, Mr. Tommy L Wolfe and to **Establish Compensation** with a 6% increase in salary for any part-time help as needed on an on-call basis. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Adam Sweitzer and Mrs. Tammy L. Ream as **Designated Employer Representatives** to the **Wellspan Occupational Health CDL Consortium**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to retain Attorney John D. Miller, Jr. / MPL Law Firm, LLP as **Legal Counsel** for the Township and to **Establish Compensation** for Attorney Miller at \$200 per hour with a paralegal rate at \$150 per hour, as provided for in the 2024 Fee Agreement. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. David M. Davidson, Jr. / C. S. Davidson, Inc. as **Township Engineer** with **Compensation** as provided for in the current Contract. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Adam Smith / C. S. Davidson Inc. as the Township's **Floodplain Administrator** with **Compensation** per the Township Fee Schedule. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. David Brown / Gordon L. Brown & Associates Inc. as **Sewage Enforcement Officer** and to reaffirm compensation as set forth in Resolution 2024-04. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint South Penn Code Consultants LLC (Mr. Keith Hunnings, Mr. C. Eric Swiger, and Mr. Jeremy Kerstetter) as **Alternate Sewage Enforcement Officers** and to reaffirm **Compensation** as set forth in Resolution 2024-04. The vote of the Board was unanimous.

NOTE: The Alternate Sewage Enforcement Officer will enforce the On-Lot Management System.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint York County Planning Commission as the **Planning Consultant** for the Township. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to retain Mr. Edward Lehman as **Part-Time Zoning Officer** and to **Establish Compensation** with a 6% increase in salary plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to approve *Resolution 2024-03*, to reaffirm Mr. Shawn Strausbaugh / Code Administrators, Inc. as **Building Code Official**, to appoint Jason L. Stevens / Code Administrators Inc. as **Alternate Building Code Official**, to designate Code Administrators, Inc. as **Code Administrators/Construction Code Official**, and to reaffirm the **Fees/Compensation Established** in Resolution 2023-04. The vote of the Board was unanimous.

As per the recommendation of the Springfield Township, York County, Sewer Authority (STYCSA), Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mrs. Angela Fowler as **Part-Time Office Manager for the STYCSA** and to establish Mrs. Fowler's **Compensation** at \$47,913.00 per year plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board was unanimous.

NOTE: All payroll expenses relative to the STYCSA's Office Manager will be billed to and reimbursed by STYCSA.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Barry Sweitzer as **Chairman** of the **Vacancy Board**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to re-appoint Mr. John Patrick Rieder as **Representative** to the **York Adams Tax Bureau** and to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved and Mr. Jeff Koons seconded to appoint Mr. John Patrick Rieder as the **Voting Delegate** to the **York County Tax Collection Committee** and to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Jeff Koons seconded to appoint Mr. Curtis L Ferree, Jr as **Representative** to the **Local Government Advisory Committee** and to appoint the Springfield Township Planning Commission Members to serve as **Alternates**. The vote of the Board resulted in two ayes with Mr. Ferree abstaining. (Meeting attendance is limited to the Representative plus any two Alternates.)

Mr. John Patrick Rieder moved and Mr. Jeff Koons seconded to appoint Mr. Curtis L Ferree, Jr as **Representative** to the **Local Government Committee to the York County Planning Committee** and to appoint the Springfield Township members of the Loganville-Springfield Zone Emergency Management Agency to continue to serve as representatives for the York County Hazard Mitigation Plan until the project is complete. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. John Patrick Rieder moved, and Mr. Jeff Koons seconded to appoint Mr. Curtis L Ferree as **Representative** to the **York County Regional Chesapeake Bay Pollutant Reduction Plan Regional Committee** and Mr. Jeff Koons as **Alternate**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Patrick Rieder as **Representative** to the **York County Storm Water Authority Local Government Committee**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Krone, Jr. as EMC and Mr. Jeremiah Main as member to the **Loganville – Springfield Zone Emergency Management Agency**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Stough to a three (3) year term on the **Zoning Hearing Board**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Attorney Victor Neubaum (Malone & Neubaum) as **Legal Counsel** for the **Zoning Hearing Board** and to establish **Compensation** for Mr. Neubaum at \$200 per hour with a paralegal rate of \$150 per hour. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mrs. Lori Starz and Mr. Jason Brenneman to a four (4) year term on the **Springfield Township Planning Commission**. The vote of the Board

was unanimous. As per the recommendation of the Springfield Township Planning Commission, Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to accept the resignation of Mrs. Linda Schendel. The vote of the Board was unanimous. As per the recommendation of the Springfield Township Planning Commission, Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to approve the appointment of Alyssa Moyer to fill the remaining 3 years of Mrs. Schendel's term. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Brad Douts to a 5-year term. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to appoint Mr. Jeff Koons as the "Supervisor" member on the **Springfield Township Agricultural Area Advisory Committee**. The vote of the Board resulted in two ayes with Mr. Koons abstaining. Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Stough as the "Resident" member on the **Springfield Township Agricultural Area Advisory Committee**. The vote of the Board was unanimous. Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mrs. Nancy E. Mummert, Mrs. Joyce A Bupp and Mr. William Cuculis as the "Farmer" members on the **Springfield Township Agricultural Area Advisory Committee**. The vote of the Board was unanimous.

There is currently no one to fill the vacancy on the **Springfield Township, York County, Sewer Authority (STYCSA)**.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to retain the PA State Police as **Police** for the Township. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to designate the following Fire Companies having first due territory within Springfield Township: Loganville Fire Company (55%), Goodwill Fire Co. #1 of Jacobus (25%), Glen Rock Hose & Ladder (10%), and Seven Valleys Community Fire Company (10%) with a total annual donation of \$65,000 for 2024. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to designate the following **Emergency Medical Service Providers** having first due territory within Springfield Township: Jacobus Lions Ambulance (65% BLS/100% ALS), Glen Rock EMS (25%), and Wellspan EMS (10%). The total annual donation for 2024 will be \$20,000. The vote of the Board was unanimous.

After reviewing the 2024 calendar, Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to schedule regular monthly **Meeting Dates for 2024** as follows: at 7:00 PM on February 12, March 11, April 8, May 13, June 10, July 8, August 12, September 9, October 14, Tuesday, November 12 (Due to Veteran's Day Nov 11), December 9, and at 9:00 AM on Monday, December 30. All meetings will be held in the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360). The vote of the Board was unanimous.

This concluded the 2024 Organization portion of the meeting.

REVIEW VARIOUS FEE SCHEDULES

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to approve *Resolution 2024-04* setting the fees charged for services for 2024. The vote of the Board was unanimous.

RESOLUTION – TAX ASSESSMENT RATES

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to approve *Resolution 2024-05* setting the Tax Assessment Rates for 2024. The vote of the Board was unanimous.

LOGANVILLE FIRE COMPANY PROPOSED ACTIVITY REPORT

Mrs. Ream requested to table this item until after the Loganville Fire Company meeting. Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to table this item until the February meeting. The vote of the Board was unanimous.

ADDITION TO SHOP BUILDING

Mr. Dave Davidson stated he spoke with Sondra, Project Manager. She has been in contact with Lauer to get a quote on the metal siding. Code Administrators has not approved the final U&O due to not being able to properly test the gas detection system.

EMERGENCY SERVICES AGREEMENT

A copy of the Emergency Services Agreements will be forwarded to the Supervisors and Attorney Miller to review.

HILLSIDE HEIGHTS STREAM RESTORATION PROJECT/DASD

Mr. Davidson stated LandStudies have been instructed to continue monitoring the wells through the end of February. They will also be contacted to determine if it is feasible to raise Mr. & Mrs. Barton’s shed. In response to Mr. Wolfe’s question, Mr. Davidson stated the shed is not located in a floodplain. In response to Mr. Ferree’s question concerning liability should the shed be washed out; Attorney Miller stated the Township would require a waiver to be signed. Unfortunately, there is nowhere else to relocate the shed on the Barton property.

ADJOURNMENT

There being no further business, Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to adjourn at 10:44 AM and to meet again at 7:00 PM February 12, 2024, for the purpose of the next regular monthly meeting. The vote of the Board was unanimous.



Tamara L Ream Secretary



John Patrick Rieder, Chairman

2/12/24

Date