SPRINGFIELD TOWNSHIP
BOARD OF SUPERVISORS
9211 SUSQUEHANNA TRAIL S. SEVEN VALLEYS, PA 17360
TELEPHONE (717) 428-1413 FAX (717) 428-2957

January 10, 2025

The Springfield Township Board of Supervisors met at the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360) at 1:00 PM on January 10, 2025, for the purpose of Organization for 2025, as well as any other business coming before the Board. Due to weather conditions, the meeting was rescheduled date of January 6, 2025.

The members present were Mr. John Patrick Rieder, Mr. Curtis L Ferree, Jr. and Mr. Jeff Koons

Attorney John D Miller, Jr. (MPL Law Firm, LLP) and Mrs. Tammy Ream (Manager/Secretary/Treasurer), also attended the meeting. Mr. Adam Sweitzer was also present for a portion of the meeting. No Township residents attended the meeting.

Pledge Allegiance

Mr. Curtis L Ferree, Jr. moved, and Mr. Jeff Koons seconded to approve the agenda as presented. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr. moved, and Mr. Jeff Koons seconded to elect Mr. John Patrick Rieder as **Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Rieder abstaining. At this time, Mr. Rieder began presiding over the meeting.

Mr. John Patrick Rieder moved, and Mr. Jeff Koons seconded to elect Mr. Curtis L Ferree, Jr as **Vice-Chairman of the Board**. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. Curtis L Ferree, Jr suggested adding Black Friday and Christmas Eve as holidays to the Benefits for all Full-Time Township Employees. A discussion was held. Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to add the 2 additional holidays and approve the existing **Benefits for all Full-Time Township Employees**. The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Curtis L Ferree, Jr seconded to appoint Mrs. Tamara L. Ream as **Secretary/Treasurer**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved and Mr. Jeff Koons seconded to approve *Resolution 2025-01* to appoint Mrs. Tamara L Ream as **Full-Time Township Manager** and **Establish Compensation** for the **Full-Time Township Manager** at $71,656.00 and **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mrs. Tamara Ream as the Township Right to Know Officer. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Ms. Kristi N Flinchbaugh as **Full-Time Assistant Secretary/Treasurer** and to **Establish Compensation** for the **Full-Time Assistant Secretary/Treasurer** at $23.15 per hour and **Benefits** as previously established for Full-time Township

Employees plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to adopt *Resolution 2025-02* to **Designate Orrstown Bank as Depository** for Township funds and **Designate Traditions Bank as Depository** for Township Fire Escrow funds. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to reaffirm the **Treasurer's Bond Limit** at $5,000,000 for 2025. The vote of the Board was unanimous. **(A copy of the Bond will be filed with the Board of Auditors.)** Following a brief discussion regarding the Treasurer's Bond, Mr. J Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to remove Treasurer from Ms. Kristi Flinchbaugh's title. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Patrick Rieder as **Voting Delegate to the 2025 State Convention** and to authorize all Township Supervisors and the Manager/Secretary/Treasurer to attend the **2025 State Convention.** The vote of the Board was unanimous.

NOTE: *Supervisors and the Secretary/Treasurer may attend the State Convention. Attendees may be reimbursed for the following expenses: Registration Fees, Lodging, Meals and Mileage. Township Employees may be compensated at their normal hourly / salaried rate while attending the convention.*

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Adam E Sweitzer as **Full-Time Township Employee/Road Foreman** and to **Establish Compensation** for Mr. Adam E Sweitzer at $29.76 per hour and **Benefits** as previously established for Full-Time employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Jeff Beshore as **Road Master/Full-Time Township Employee/Assistant Road Foreman** and to **Establish Compensation** for Mr. Jeff Beshore at $27.56 per hour and **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Brian Keener as **Road Master/Full-Time Township Employee** and to **Establish Compensation** for Mr. Brian Keener at $24.96 per hour and **Benefits** as previously established for Full-Time Township Employees. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint the three Supervisors: Mr. John Patrick Rieder, Mr. Curtis L Ferree, Jr, and Mr. Jeffrey Koons as **Road Master/Part-Time Township Employees** and to request the Board of Auditors to maintain **Compensation** at $21.00 per hour. The vote of the Board was unanimous. **(On January 7, 2025, the Board of Auditors approved to maintain compensation at $21.00 per hour.)**

Mr. J Patrick Rieder moved, and Mr. Jeff Koons seconded to appoint Mr. Curtis Ferree, Sr as **Part-Time Township Employee** *with* **a CDL License** and to **Establish Compensation** at $23.26 per hour for road work and $23.70 per hour for snow and ice control. The vote of the Board resulted in two ayes with Mr. Ferree abstaining.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint the following individuals as **Part-Time Township Employees with a CDL License**: Mr. Mark Diehl, Mr. Barry Sweitzer, and Mr. Tommy L Wolfe and to **Establish Compensation** at $23.26 for any part-time help as needed on an on-call basis and $23.70 for snow and ice control and to appoint Mr. Paul Beck as **Part-Time Township Employee without a CDL License** at $22.70 per hour for snow and ice control. The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Adam Sweitzer and Mrs. Tammy L. Ream as **Designated Employer Representatives** to the **Wellspan Occupational Health CDL Consortium.** The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to retain Attorney John D. Miller, Jr. / MPL Law Firm, LLP as **Legal Counsel** for the Township and to **Establish Compensation** for Attorney Miller at $220 per hour for non-litigation matters and $270.00 for litigation matters and a paralegal rate at $170 per hour, as provided for in the 2025 Fee Agreement. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. David M. Davidson, Jr. / C. S. Davidson, Inc. as **Township Engineer.** The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Adam Smith / C. S. Davidson Inc. as the Township's **Floodplain Administrator** with **Compensation** per the Township Fee Schedule. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint South Penn Code Consultants LLC (Mr. Keith Hunnings, Mr. C. Eric Swiger, and Mr. Jeremy Kerstetter) as **Sewage Enforcement Officer** and to reaffirm compensation per the Township Fee Schedule. The vote of the Board was unanimous.

NOTE: The Alternate Sewage Enforcement Officer will enforce the On-Lot Management System.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. David Brown / Gordon L. Brown & Associates Inc. as **Alternate Sewage Enforcement Officers** and to reaffirm **Compensation** per the Township Fee Schedule. The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint York County Planning Commission as the **Planning Consultant** for the Township. The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to retain Mr. Edward Lehman as **Part-Time Zoning Officer** and to **Establish Compensation** at $28.78 per hour plus reimbursement for mileage for the use of a personal vehicle at the applicable Federal Rate. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to approve *Resolution 2025-03*, to reaffirm Mr. Shawn Strausbaugh / Code Administrators, Inc. as **Building Code Official**, to appoint Jason L. Stevens / Code Administrators Inc. as **Alternate Building Code Official**, to designate Code Administrators, Inc. as **Code Administrators/Construction Code Official**, and to reaffirm the **Fees/Compensation Established** in Resolution 2025-04. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Barry Sweitzer as **Chairman** of the **Vacancy Board**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to re-appoint Mr. John Patrick Rieder as **Representative** to the **York Adams Tax Bureau** and to appoint Mr. Curtis L Ferree, Jr as **Alternate.** The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved and Mr. Jeff Koons seconded to appoint Mr. John Patrick Rieder as the **Voting Delegate** to the **York County Tax Collection Committee** and to appoint Mr. Curtis L Ferree, Jr as **Alternate**. The vote of the Board was unanimous.

Mr. John Patrick Rieder moved, and Mr. Jeff Koons seconded to appoint Mr. Curtis L Ferree, Jr as **Representative** to the **Local Government Advisory Committee** and to appoint the Springfield Township Planning Commission Members to serve as **Alternates**. The vote of the Board was unanimous. (Meeting attendance is limited to the Representative plus any two Alternates.)

Mr. John Patrick Rieder moved and Mr. Jeff Koons seconded to appoint Mr. Curtis L Ferree, Jr as **Representative** to the **Local Government Committee to the York County Planning Committee**.
The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Curtis L Ferree as **Representative** to the **York County Regional Chesapeake Bay Pollutant Reduction Plan Regional Committee** and Mr. Jeff Koons as **Alternate**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. John Patrick Rieder as **Representative** to the **York County Storm Water Authority Local Government Committee.** The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. Jeffrey Koons as **Representative** to the **York County Freight Advisory Committee.** The vote of the Board was unanimous.

Mr. J Patrick Rieder moved, and Mr. Curtis L Ferree, Jr seconded to appoint Mr. John Krone, Jr. as EMC to the **Loganville – Springfield Zone Emergency Management Agency**. Springfield Township has 2 positions available. The second Member moved out of the area last year and the position has not yet been filled. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mr. Stan Escher to a three (3) year term on the **Zoning Hearing Board**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Attorney Victor Neubaum (Malone & Neubaum) as **Legal Counsel** for the **Zoning Hearing Board** and to establish **Compensation** for Mr. Neubuam at $220 per hour with a paralegal rate of $170 per hour. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mrs. Debby Moreland and Mr. Michael Hanson each to a four (4) year term on the **Springfield Township Planning Commission**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to appoint Mrs. Deb Rodriguez to a 5-year term on the **Springfield Township Recreation Board**. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. John Patrick Rieder seconded to appoint Mr. Jeff Koons as the "Supervisor" member on the **Springfield Township Agricultural Area Advisory Committee**, to appoint Mr. John Stough as the "Resident" member on the **Springfield Township Agricultural Area Advisory Committee.** and, to appoint Mrs. Nancy E. Mummert, Mrs. Joyce A Bupp and Mr. William Cuculis as the "Farmer" members on the **Springfield Township Agricultural Area Advisory Committee.** The vote of the Board was unanimous.

There is currently no one to fill the vacancy on the **Springfield Township, York County, Sewer Authority (STYCSA).**

Mr. J Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to retain the PA State Police as **Police** for the Township. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to designate the following Fire Companies having first due territory within Springfield Township: Loganville Fire Company, Goodwill Fire Co. #1 of Jacobus, Glen Rock Hose & Ladder, and Seven Valleys Community Fire Company with a total annual donation of $70,000 for 2025. The vote of the Board was unanimous.

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to designate the following **Emergency Medical Service Providers** having first due territory within Springfield Township: Jacobus Lions Ambulance, Glen Rock EMS, and Wellspan EMS. The total annual donation for 2025 will be $25,000. The vote of the Board was unanimous.

After reviewing the 2025 calendar, Mr. J Patrick Rieder moved and Mr. Curtis L Ferree, Jr seconded to schedule regular monthly **Meeting Dates for 2025** as follows: at 6:00 PM on February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8, and at 9:00 AM on Monday, December 29. The 2026 Organization Meeting has been scheduled for 9:00 AM on January 5, 2026, and the Board of Auditors will meet at 7:00 PM on January 6, 2026. All meetings will be held in the Township Administration Building (9211 Susquehanna Trail S, Seven Valleys, PA 17360). The vote of the Board was unanimous.

This concluded the 2025 Organization portion of the meeting.

REVIEW VARIOUS FEE SCHEDULES

Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to approve *Resolution 2025-04* setting the fees charged for services for 2025. The vote of the Board was unanimous.

PERSONNEL MANUAL – OT

A discussion was held regarding Overtime Rules. Attorney Miller will adjustments to the current Personnel Manual for review in February by the Supervisors.

PA STATE POLICE – UNCLAIMED MAIL & PACKAGES

Trooper James Grothey contacted the Township Office and requested assistance with spreading the work regarding some unclaimed Mail & Packages that were stolen from residents' mailboxes in Springfield Township and Loganville Borough. If anyone is still missing their packages, please contact the PA State Police Barracks in Loganville. A notice has been posted to the website.

SALEM COURT – PIPE REPLACEMENT

Attorney Miller explained we already have the Right of Way in place for the Barton and Grasso properties.

WEST ROAD

Attorney Miller spoke with Tim Smith and Derrick Seigrist regarding the rolled asphalt curbing behind the inlets. Mr. Seigrist is in agreement with completing the project per Mr. Davidson's suggestion as long as the inlets aren't required to be moved. Attorney Miller notified Mr. Seigrist that the road will not be available for adoption until the inlets are correct.

ADJOURNMENT

There being no further business, Mr. Curtis L Ferree, Jr moved, and Mr. Jeff Koons seconded to adjourn at 3:33 PM and to meet again at 7:00 PM February 10, 2025, for the purpose of the next regular monthly meeting. The vote of the Board was unanimous.

Tamara L. Ream

Tamara L Ream, Secretary

John Patrick Rieder, Chairman

2/10/25

Date